

LAKEVILLE VOLUNTEER FIRE DEPARTMENT

STANDARD OPERATING GUIDELINES

Revised 1994, 2000, 2001, 2002, 2008 – 2010, & 2011

Reviewed & Approved by: _____ Dated: _____

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Introduction

Hal Fellows
January 21,2002

These **Standard Operating Guidelines (SOG's)** have been compiled with OSHA, PESH, NFPA and other Requirements.

These **SOG's** are Guidelines to be used in the performance of duties in the Lakeville Fire Department.

Commands from the Officer \ Member-in-charge on the scene or on the Radio overrides these Guidelines, safety is the exception to this rule.

Code of Conduct:

As a member of the Lakeville Fire Dept. you will be required to maintain the highest standards of personal integrity and be honest and straightforward in dealings with others. As a member you will regard your fellow firefighters with the same standards as you hold for yourself. It is your duty to guard his/her honor and his/her life as you would guard your own.

As a firefighter you will be required to maintain the best possible physical condition so that you may perform any fire fighting duty with efficiency. As a member you shall maintain a neat and well-groomed appearance.

As a Lakeville Fire Fighter you are expected to be loyal to your officers, fellow fire fighters, and to the fire department as a whole. As a member of this department you are required to conduct yourself on and off duty in a manner that is becoming to the department. Conduct that is unbecoming of a fire fighter includes that which tends to bring the department in part or as a whole in disrepute or discredit. We ask that you conduct yourself personally to inspire public confidence. As a Lakeville member and are dressed in Lakeville Volunteer Fire Department apparel in a public place you are to conduct yourself properly to maintain a good reputation of the department.

You may not as a Lakeville Fire Fighter personally gain or profit from your position whatever it may be. You may also not claim any qualifications that you do not posses through this department.

If a reported violation of our SOG Code of Conduct Policy is received, an internal investigation will be conducted by the Lakeville Fire Department chief. If the investigation determines that the infraction was in direct violation of our current Code of Conduct, the Chief will use whatever disciplinary action that support's the infraction. The Chief may put a committee together to investigate and or determine course of action, but final decision lies with the chief.

Reviewed & Approved by: _____ Date _____

Organization Statement

Hal Fellows
January 21,2002

Organization Statement:

The Lakeville Fire District is located in the County of Livingston, Town of Livonia and was duly organized on July 1923 as a fire district to provide protection and rescue operation within the Lakeville Fire District and any other protection district. To assist any other department per the Livingston County mutual aide agreement with out jeopardizing protection for the above mentioned districts.

Membership of the fire department is comprised of active, social, and honorary, with the total active membership of sixty members. Active membership is further divided into interior structural firefighter and non-interior structural firefighters.

The Lakeville Fire Department is organized to save lives, suppress and control fires. Other services such as water rescue, auto rescue and to man and train a emergency rescue squad and any other activity that is deemed in the best interest of the fire department or the citizens of our community.

A training program will be developed as a minimum guideline under the training statement of this program in the following categories (Training):

- A) Interior Structural Firefighters
 - Entry level training
 - In-Service training
- B) Non-interior Firefighters
 - Entry level training
 - In-Service training
- C) Fire Officers
- D) Department Instructors

It is the commitment of this department to provide to the best of our ability a safe operation, prevent accidents, illnesses, fatalities, comply with all Applicable laws and regulations establish safest work habits and establish guidelines as an attachment to this policy to help meet these objectives. Guidelines shall be prepared for such items as the wearing of self-contained breathing apparatus, dealing with special hazards such as gas leaks, energized electrical equipment, fire ground accountability or as deemed necessary by the chief of the department.

The chief of department or his designee shall establish a record collection system for such records as injuries, illnesses, deaths, exposure to toxic products and infectious diseases, membership training, maintenance/inspection of equipment, apparatus, facilities and other areas as deemed appropriate. In addition, the driver's license shall be witnessed and its registration number and expiration date shall be recorded.

Reviewed & Approved by: _____ Date _____

Lakeville Fire Department Safety Brief

Hal Fellows
January 21,2002

1. General:

Safety is the most important factor in an effective fire fighting or rescue operation. Adherence to established safety practices, reporting of hazards and the use of good common sense are the best means for each individual to help prevent needless accidents. This sub-section of the SOG basic safety guidelines in various functional areas and seek to promote a safety conscious attitude and encourage the reporting of safety hazards.

2. Safety Officer:

2.1 Safety Officer is a staff position to be appointed annually by the chief of the department and shall remain in that position until relieved of those duties by the chief

2.2 It is intent of a safety officer to assist and advise the chief or incident commander of emergencies as to concerns for the safety of firefighters as well as station safety, response/return safety and any other areas as identified by the chief.

2.3 At emergencies where the safety officer is not readily available and the incident commander establishes a need for this position to be staffed, a fire officer or a firefighter maybe assigned for the remainder of the incident to that position. If personnel is limited at the scene, this assignment maybe given as an additional assignment to a fire officer or firefighter such as a pump operator or non-structural firefighter. The method in which the safety officer will operate is listed below.

2.3.1 The safety officer shall observe the operations at the emergency with his/her main objective to evaluate the risks to firefighting personnel.

2.3.2 Items such as fire conditions, building stability, firefighters physical condition (fatigue), vehicle traffic, tactical operations with regards to special hazards such as energized electrical equipment and any other operation that may impact the safety of firefighters shall be monitored.

2.3.3 Should a hazard or unacceptable risk be found, the safety officer should immediately notify the incident commander and bring the condition to the attention of the company officer.

2.4 Should a problem be an immediate hazard where the danger to the firefighters is imminent, the safety officer shall have the authority to order corrective action immediately and then notify the incident commander of the situation.

2.5 In addition to the emergency scene assignments, the safety officer shall carry out the general responsibilities associated with the safety and health of the firefighters and other duties as assigned by the chief.

3. Eye, Hand, Foot and SCBA Protection:

Safety goggles, glasses or approved eye protection will be worn during all auto extrication emergencies and drills. They will also be used anytime there is a chance that particles of material may enter the eye. Goggles will be worn at the firehouse when solvent using caustic or irritating chemicals. Always reference the Material Safety Data Sheets for the item you are working with, for proper personnel protective equipment required.

NFPA approved gloves and proper protective gear will be worn during emergency situation.

NOTE: In the event of splash of any foreign substance into the eyes, the eyes must be flushed with water immediately. Prompt medical attention is required.

The wearing of NFPA approved boots is mandatory for all emergency operations except water rescues. Self-Contained Breathing Apparatus (SCBA) will be worn when IDLH atmosphere is present.

4. Tool and Equipment Safety:

Classes on the operation and safety aspect of the various types of equipment will be included periodically during drills.

Use the right tool for the job. When in doubt, ask.

Insure that the tool you are using is serviceable. Inspect it carefully prior to use. Clean and inspect it after use and before returning back into service.

Exercise extreme caution when utilizing sharp or pointed tools. Never direct the cutting edge towards the hands or body. Don't force tools.

Report broken or unsafe tools and equipment immediately. **DO NOT USE THEM!**

5. Vehicle Operations:

5.1 Personnel will have a valid license, be 21yrs old and be qualified to operate the fire apparatus, also been approved by the Lakeville Commissioners. Commissioners will verify if personnel are cleared to drive.

5.2 Vehicle shall always be operated in a safe and prudent manner and in accordance with any additional guidelines provided by the chief of the department and in compliance with the NYS Vehicle and Traffic Law. No fire fighter is allowed to exceed the speed limit, run stop signs/signal lights or drive on the wrong side of the road in their his or hers vehicle to a emergency.

5.3 Drivers and Operators of Fire Apparatuses see Driving Notations/Policy

NOTE: The Blue Light is only a courtesy light!

6. Fire House Safety:

Fire Station shall comply with all applicable codes and be inspected annually for code compliance. In addition, a safety evaluation should be conducted at least quarterly for items that affect member safety and the person performing the safety evaluation should use a checklist.

7. Hazard Reporting/Enforcement of Safety Rules:

Personnel should report all safety hazards to the chief or incident commander.

Repeated violations of prescribed safety regulations and procedures will be grounds for disciplinary action.

TRAINING STATEMENT

Hal Fellows
November 23,2008

The following training guidelines are the minimum requirements to maintain active firefighter membership in this department and additional training courses maybe developed/implemented by the fire commissioners or chief of department

Non-Interior Structural Firefighters:

All newly appointed members shall be trained in tasks that they will be expected to perform prior to being permitted to perform them. Example of these activities could be filling air bottles, setting up lights outside the fire building, running the base radio or other such duties as deemed appropriate by the chief of department. All newly appointed members shall complete the NYSOFPC or NYS Scene Support Class course or Lakeville Fire Department in-house Training prior to performing firefighter duties.

Existing members shall receive refresher training at least annually in the duties they are expected to perform department.

Interior Structural Firefighters:

Newly appointed members shall be trained for all anticipated assignments prior to being assigned to perform them such as setting up lights outside a fire building or refilling air bottles. Prior to performing firefighting duties the newly appointed member shall complete the NYSOFPC Firefighter One course or Lakeville Fire Department in-house Training. The member should work under the supervision of an experienced firefighter until the completion of NYSOFPC Firefighter One course or its equivalence. Any equivalent curriculum shall contain as a minimum the following content as prescribed by OSHA. Source: NYSOFPC or NYS Scene Support Class Course, NYSAFC OSHA Safety Training. See Interior SOG Sub-Section on training requirements.

In addition, other training courses as identified by the fire commissioners or the fire chief of Lakeville Fire Department maybe required of membership.

Drivers/operators of apparatus should complete the NYSOFPC “Pump Operator” or equivalent course prior to operating pump. In addition, the Lakeville Fire Department Driver Training course or its equivalence should be completed prior to the driving of the apparatus. Mandatory training required is EVOC or equivalent.

Department instructors should complete a course in instructional techniques and be knowledgeable in the subject material assigned to instruct. Individuals having a special knowledge, skill or ability can be utilized as special instructors without completing a course in instructional techniques under the general direction of the Chief of the department.

Fire officers should complete courses in subjects areas determined by the Lakeville Fire Commissioners to be appropriate for their level of responsibility. As an example, such courses could be in strategy, tactics, building contraction, preparing for command, command and management, firefighter safety, hazardous materials and others.

Additional membership training should include, but not be limited to, such items as the fire department command system, emergency operation procedures, evacuation from hazardous area procedures, right-to-know information and special hazards of the community.

Reviewed & Approved by: _____ Date _____

Emergency Escape & Self Rescue Ropes and Systems

Hal Fellows
January 31,2009

This is a mandatory requirement for the Emergency Escape and Self-Rescue Rope and System for Interior Fighters.

I. PURPOSE:

- A. Establishes the Lakeville FD policy and procedures regarding the mandatory use of the Emergency Escape and Self-Rescue Systems.
- B. Defines the department and interior qualified member responsibility in the use and training of the Emergency Escape and Self-Rescue System.
- C. Defines the department responsibility in the maintenance, repair and replacement of the Emergency Escape and Self-Rescue System and its components.

II. POLICY:

- A. In the event an Interior Firefighter becomes trapped by an uncontrolled emergency situation such as a rapid fire advance, the use of the Emergency Escape and Self-Rescue System should be enable the firefighter to utilize a non conventional opening such as a window to escape the emergency.
- B. It is mandatory that all interior firefighters operating in a structure will be equipped with an Emergency Escape and Self-Rescue System.
- C. It is mandatory that all interior firefighters be trained by a qualified instructor designated by the authority having jurisdiction on an annual basis on the use of the Emergency Escape and Self-Rescue System.
- D. Based on the department risk assessment the maximum elevation has been determined to be 3 stories or less. Emergency Escape and Self-Rescue system will consist of the following components:
 - i. 35ft of escape rope
 - ii. (1) Escape caribiner
 - iii. (1) anchoring device
 All components will meet NFPA 1983 Standard on Life Safety Rope and Equipment for Emergency Services 2006 edition.
- E. Based on the department risk assessment the maximum elevation has been determined to be 5 stories or less. Emergency Escape and Self-Rescue system will consist of the following components:
 - iv. Escape Harness
 - v. 50ft of escape rope
 - vi. (1) Escape caribiner
 - vii. (1) Descending Device
 - viii. (1) anchoring Device
 All components will meet NFPA 1983 Standard of Life Safety Rope and Equipment for Emergency Services 2006 edition
- F. The Emergency Escape and Self Rescue system will be issued to each interior firefighter.
- G. In the event that an Emergency escape system is deployed and used in an actual emergency the EES used will be immediately taken out of service and the escape rope replaced.

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III PURPOSE

- A. All interior Fire Fighters will wear their Emergency Escape and Self-Rescue system on all structure fires involving a structure with elevations greater than one story.
- B. All interior firefighters shall train to proficiency and show competency in the use of the emergency escape system. Each interior firefighter shall demonstrate proficiency at a designated Department training drill to the satisfaction of the designated department officer on an annual basis.
- C. When a Firefighter determines it necessary to evacuate a structure at an elevation higher than the first floor of a structure using the Emergency Escape and Self Rescue system, the firefighter will declare a MayDay (see Interior Attack Qualifications SOG) informing IC of their situation. The Firefighter will escape the life threatening situation by utilizing any convenient route of escape. In the case of a non conventional route such as a window the firefighter will deploy the Emergency Escape and Self Rescue system issued and lower themselves in a controlled manner using the Emergency Escape and Self Rescue system as it was designed and as trained in its use. The firefighter will lower themselves to:
 - 1. The ground if enough rope is available
 - 2. A lower floor safe from the danger to be pulled in by responding rescuers (FAST)
 - 3. To a safe position and stand-by to be rescued by ladder, or aerial device.
 - 4. To a safe position and stand-by to be rescued by high angle FAST deployed above the firefighter.
- D. Incident Command/FAST Command will communicate the type of rescue that will be attempted to the firefighter needing rescue.
- E. IC will declare end to MayDay situation when appropriate.

IV. TESTING AND MAINTENANCE AND TESTING

- A. All components of the Emergency Escape and Self Rescue system will meet NFPA 1983 Standard of Life Safety Rope and Equipment for Emergency Services 2006 edition, and 12NYCRR 800.7.
- B. Life safety rope or escape rope used for training purposes will not be used for any other purpose other than the emergency escape training.
- C. Life safety rope or escape rope used in training will be stored in a locked cabinet until needed for emergency escape system training.
- D. Life safety Rope or escape rope used in training will be inspected after every training use.
- E. Training will utilize a life safety rope belay system with an appropriate high point anchor with trained operators as a safety backup for emergency escape rope training.
- F. The safety belay system will not be secured to the firefighters SCBA harness, but will be secured to an appropriate Class II or III safety harness.

V. RESPONSIBILITIES

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- A. Chief Officers and company officers will enter the receipt of all Emergency Escape and Self Rescue systems into inventory.
- B. Chief Officers and company officers have the joint responsibility to ensure all personnel are in compliance with this SOP.
- C. Chief Officers and company officers have the joint responsibility to ensure all training and documentation is in compliance with all applicable laws and regulations.
- D. Any interior class firefighter not able to satisfactorily show competence and proficiency in the emergency escape systems will be moved from interior to exterior firefighter classification.
- E. Any member refusing to comply with this SOP will be reclassified from interior to exterior firefighting classification.

Driver Qualification

Hal Fellows
January 1,2011

Reviewed & Approved by: _____ Date _____

This guideline will clarify the Driver Qualifications per Lakeville Fire Departments Emergency Vehicles. It will mention that you will need to refer to other guidelines and qualifications and will be noted

NOTE: Personnel safety is the first priority to you and to the Lakeville Fire Department.

Warning: The Influence of Drugs or Alcohol won't be tolerated; don't drive while under the influence of Drugs or Alcohol

Equipment:

- E-214
- P-215
- R-219
- B-210
- SC-211

Guideline:

1 Emergency Apparatus:

1.1 E-214

1.1.1 Minimum training of 3 hours which includes:

- 1.1.1.1 Driving Training
- 1.1.1.2 Pump Operations
- 1.1.1.3 Hose Lay
- 1.1.1.4 Auto Extrication
- 1.1.1.5 Other Equipment

1.2 P-215

1.2.1 Minimum training of 3 hours which includes:

- 1.2.1.1 Driving Training
- 1.2.1.2 Pump Operations
- 1.2.1.3 Hose Lay
- 1.2.1.4 Portable Pond
- 1.2.1.5 Other Equipment

1.3 R-219

1.3.1 Minimum training of 2 hours which includes:

- 1.3.1.1 Driving Training
- 1.3.1.2 Medical Equipment
- 1.3.1.3 Other Equipment

1.5 B-210

1.5.1 Minimum training of 2 hours which includes:

- 1.5.1.1 Boat Operations
- 1.5.1.2 Other Equipment

1.6 SC-211

- 1.6.1 Driving Training
- 1.6.2 Generator
- 1.6.3 Other Equipment

1.7 Specialized Trailer

- 1.7.1 Specialized Trailer
- 1.7.2 Hookups/disconnect procedures
- 1.7.3 Generators
- 1.7.4 Portable Lights
- 1.7.5 Pumps

NOTE: Captains and or lieutenants are encouraged to train firefighter driver trainees before they become qualified. The firefighter driver trainee will need to set a date with a Certify Driver Trainer. The Chief Officers will approve the Certify Driver Trainer.

2 Certifications for Qualified Driver:

- 2.1 Must hold a valid NYS driver license
- 2.2 Must complete successfully, in-department training as required by the Chief Officers
- 2.3 Must successfully demonstrate their ability to obtain and maintain steady water flow from draft, tank, hydrant and during a relay operation
- 2.4 Must be able to trouble shoot each piece of apparatus as to why water can't be obtained and why gauges don't read properly
- 2.5 Must know the location and function of each piece of equipment
- 2.6 (EVOC) Emergency Vehicle Operation Certification Training

NOTE: (EVOC) training will take effect by 2001. A Qualified Driver will need to be re-qualified every 3 years by operating an emergency vehicle at any monthly drill

NOTE: The Lakeville Fire District Insurance provider will receive the Driver Trainee License ID after completion Driver Training for the final approval for Driver Qualification.

3 Other Courses:

- 3.1 NYS Pump Operator
- 3.2 Coast Guard Auxiliary Boat Safety Course
- 3.3 EVOC Training or equivalent

NOTE: This is just some suggestion course to take for further training

4 Certified Driver Trainer:

- 4.1 Must hold a valid NYS driver license
- 4.2 Must hold NYS Pump Operator Course
- 4.3 Must hold NYS Scene Support or Equivalent Course
- 4.4 In-house training
- 4.5 Approve by the Chief Officers and Lakeville Fire District Commissioner.

NOTE: Fire Essentials Course or Fire Fighter One could be substituted for NYS Basic 2000

5 General Notations:

- 5.1 Driver list will be revised periodically
- 5.2 No firefighter will ride on the side, back or top of any apparatus

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- 5.3 No apparatus, or firefighter will pass a stopped school bus which is operating with its red alternating flashers unless given the proper clearance by the driver
- 5.4 Any driver of apparatus, responding to an alarm will use good judgment as to traffic and road conditions and proceed with due regard for lives and property
- 5.5 Apparatus drivers are encourage to practice driving apparatus and operating the pumps periodically
- 5.6 When en route to an alarm, all apparatus at all controlled intersections in which they have to stop, shall sound their sirens, look all ways for other traffic entering the intersection with the right of way, use extreme caution in proceeding through and be ready to stop if needed

6 Winter Guidelines:

- 6.1 Apparatus pumps will be drained during the winter months to prevent freezing
- 6.2 Any apparatus that has an unused wet pump on the scene will engage the pump and circulate the water from the tank discharge valve through the tank fill valve back to the tank. Also monitoring of any possible heat build up at the pump is necessary upon returning to quarters, the caps will be pulled and gates opened to thaw out the pump. Leave apparatus to warm up before washing. If necessary leave apparatus out of service until lines and discharges are thawed

4 Accidents:

- 6.3 Any driver involved in an accident while under the Lakeville Fire Department jurisdiction shall immediately report the situation to the 911 Center and to the IC
- 6.4 The driver will remain at the scene until a Sheriff Deputy or Chief arrives for further instructions
- 6.5 The apparatus shall not be moved until a Sheriff Deputy or Chief instructs to do so
- 6.6 The Safety Officer will investigate all accident involving Fire Department Apparatus

7 Critique:

- 7.1 The Certified Driver Trainer will Critique each Driver Trainee of their Success or Failure and give a report to the Chief Officers
- 7.2 The Safety Committee will meet with the Certified Driver Trainers to see if this meets the requirements sent forth from the Chief Officers or to review for further changes as needed

This guideline will need to be updated from time to time due to OSHA requirements. With new equipment and technique this guideline must be updated yearly. One important step is to get the firefighters qualified and updated to the new equipment and techniques before the incident occurs

Radio Communications Guidelines

Dave Mahar, Rick Flickner and Hal Fellows
April 7,2000

These Radio Guidelines will clarify what is expected of firefighters when operating radio systems during any Lakeville Fire Department Incident. This will includes Emergency and Non-Emergency radio traffic. All Radio traffic will be used in a professional manner at all times.

Equipment:

- Base Units (Truck Radios and Chiefs Car Radios)
- Portables
- Lakeville Base

NOTE: All radios will be on channel 1 (Livingston County: 46.16)

Guideline:

1. Responsibilities:

1.1 The Co-Pilot (passenger) will operate the radio

NOTE: The driver of the emergency vehicle should not operate the radio or siren when responding to an emergency, unless responding alone

2. Responding:

2.1 The first firefighter arriving at the firehouse will say clearly "Lakeville acknowledging the call and is waiting for crew" on any fire radio (channel 1) to the County Fire Control Center: Fire Dispatch

2.2 All chiefs will respond to Fire Dispatch when enroute to the incident unless Car 21 or highest ranking chief is in town and in contact with fire dispatch. Remaining chief(s) will comply with paragraph 2.4

2.3 The first apparatus will respond to the Fire Dispatch when "enroute" to the incident

2.4 All others will respond to the IC when "enroute and arriving" at the incident

2.5 The IC will determine and notify Fire Dispatch to what tactical frequency that Lakeville Fire Department will be using

3. Fire Grounds Communications:

3.1 Fire grounds radio system will become as follow

3.2 Incident Commander will set-up IC radio communications

3.2.1 IC will size-up the incident and report to Fire Dispatch

3.2.2 IC will communicate to responding units what is need for the incident

3.2.3 All other essentials (Mutual-Aid, Stand-bye's, RGE, etc.) will go through the IC

3.3 Water Command will set-up Water Supply Communications

3.3.1 Communicate to IC what is needed for water supply

3.3.2 Communicate to Mutual-Aid what is needed

3.4 Exterior Command will set-up Exterior Communications

3.4.1 Communicate to IC what is needed for exterior needs

3.5 Interior Command will set-up Operations Communications

3.5.1 Communicate to IC what is needed for interior needs

3.6 Fire Police Command will set-up Fire Police Command

3.6.1 Their are special 2-way radios that will be distribute to all fire police

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NOTE: see fire police qualifications

4. Mutual-Aid Calls:

- 4.1 The first firefighter arriving at the firehouse will say clearly "Lakeville acknowledging the call and is waiting for crew" on any fire radio (channel 1) to the County Fire Control Center: Fire Dispatch
- 4.2 All chiefs will respond to Fire Dispatch when enroute to the incident
- 4.3 The apparatus will respond to the Fire Dispatch when "enroute" to the incident
- 4.4 All apparatus requested will go on scene to the dispatch.
- 4.5 Chief Officer or Company get assignment from IC by the way of face to face, or previously directed.

5. Returning:

- 5.1 All units will respond to the IC when returning back to the firehouse

NOTE: The IC will Clear all equipment from the scene and put all Lakeville Equipment back in service to the Fire Dispatch

These Radio Guidelines will need to be updated from time to time due to radio communications changes in the Fire Service. It is the benefit to the Lakeville Fire Department to send members to the Livingston County Radio Communication Course offer by the Emergency Management Office for proper guidelines on the use of radio communications.

Reviewed & Approved by: _____ Date _____

Structure Fires

Hal Fellows
January 1,2011

This procedure will clarify what is expected of a firefighter's duties and what equipment is needed for a safe response. It will mention that you will need to refer to other procedures and qualifications and will be noted.

SAFETY NOTE: Personnel Safety is the first priority to you and to the Lakeville Fire Department.

Equipment:

- Pumper 215
- Engine 214
- Rescue 219
- Ambulance: Livonia Ambulance

NOTE: The Squad Car: SC-211 & Specialized Trailer, will respond to all Night Incidents.
See Driver Qualification

Guideline:

1. Responding:

- 1.1 All firefighters will respond to the firehouse
 - See Radio Communication Guidelines
- 1.2 One Qualified Driver will maneuver E-214 onto Driveway.
 - See Driver Qualification Guidelines
- 1.3 At least four firefighters will climb into E-214.
 - See Interior Attack Qualification Guidelines
- 1.4 One Qualified Driver will maneuver P-215 onto Driveway
 - See Driver Qualification Guidelines
- 1.5 At least two firefighters will climb into P-215
- 1.6 One Qualified Driver will maneuver R-219 onto Driveway
 - See Driver Qualification Guidelines
- 1.7 At least one firefighter will climb into R-219

2 Communication:

- 2.1 The first firefighter arriving at the firehouse will say clearly "Lakeville is waiting for crew" on any fire radio (channel 1) to the county Fire Control Center: Fire Dispatch.
 - See Radio Communication Procedure
- 2.2 All emergency vehicles will communicate to the IC for further instructions.
- 2.3 Incident Commander will be monitor all Radio Communications
 - 2.3.1 Water Command will be operating on channel 2 or unless specified differently.
 - 2.3.2 Operations will be on channel 3 or 4 or unless, specified differently. Incident Commander should advise to what channel will be used for interior.

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- 2.4 If a Steady Siren blast is heard or a code Evacuate (3x) over the radio heard, something is wrong and all crews exit the building immediately! Exit by entrance used unless advised differently by radio. Additional directions on exiting **maybe** relayed VIA radio.
- 2.5 **EVACUATE** - The **Evacuate** signal shall be utilized in any life-threatening situation where immediate evacuation of an area is necessary.
- 2.5.1 The Incident Commander shall give the order for code **Evacuate** if possible; however, when an Officer or senior firefighter in charge at the point of danger feels that there is no time to contact the Incident Commander, they may order the code **Evacuate**.
- 2.5.2 When commencing **Evacuate** status, repeat “**Evacuate , Evacuate ,Evacuate**” three times on channels 2, 3 and 4 or operating channels, if used to ensure that all personnel on all operating channels are aware of the situation.
- 2.5.3 All apparatus hearing shall commence using their sirens and air horns for approximately 1 minute. If only one piece of apparatus hears the order and initiates the code, all other apparatus shall follow without having actually heard the order.
- 2.5.4 **ALL PERSONNEL HEARING EVACUATE or MAYDAY** shall exit the building by the shortest route, leaving hose lines and firefighting equipment behind if necessary. Make sure all personnel exit by staying together and utilizing the “buddy system”. Upon leaving the structure, report to the Interior Officer Immediately.

Warning: All crews will exit the building immediately, when a steady siren blast , **Mayday or Evacuate (3x)** is mentioned over the radio,

NOTE: If no radio communication is established with IC, the IC will be the next officer on the scene or Driver of the First apparatus on scene.

3. Officer’s Responsibilities:

- 3.1 Chief (21) will establish Incident Command (IC).
- 3.1.1 The First Chief or Fire Fighter on scene will complete a size up of the structure while waiting for an officer or fire apparatus to arrive.
- 3.1.2 Note time of day, that if anyone is in the structure or not and if anyone is sleeping or cars in the driveway.
- 3.1.3 Shape of the structure and how many floors.
- 3.1.4 Note any TOT Finders and if the stickers are valid.
- 3.1.5 Talk with owners, bystanders, or any neighbors that if anybody could be present and possible location of the fire or victims.
- 3.1.6 Shut off any gas supplies and note where electric is located. Make sure-fire dispatch has notified the power companies to shut off power.
- 3.2 1st Assistant Chief (2101) will establish Water Supply Command or Exposure Control Command.
- 3.3 2nd Assistant Chief (2102) will establish Operation Officer.
- 3.3.1 2102 will ensure proper ventilation is accomplished before initial entry. Whether horizontal or Vertical I/A/W Fire Service Training.
- 3.3.2 Operation’s Officer will appoint an accountability person that will be posted at point of entry to the structure, for interior attack fire fighters.
- 3.3.3 An operation is required to have **BACK-UP** Teams in place before Rescue and Attack Teams enter in the structure. The 2 in and 2 out rule which is also a requirement by OSHA CFR 1910.
- 3.4 Captain (2103) will lead the Fire Attack Team.

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3.4.1 2103 will ensure ventilation has been completed before Attack and Rescue Teams are sent inside the structure.

3.5 EMS Lieutenant (2106) will establish Rehab if needed.

3.6 Fire Police (2108) will establish Crowd and Traffic Control Command.

3.7 Safety Officer (2109) will establish Safety Control Command.

4. Firefighter's Responsibilities:

4.1 Firefighters on P-215 while enroute will establish a Attack and Rescue Teams, also P-215 needs to lay in to the scene

4.2 Engine 214 crew will establish a water supply to Pumper 215 if needed. All other crewmembers will report to Operation's Officer for further instructions with Air Packs.

4.3 Rescue 219 crew will assist in Rehab and all other personnel will report to staging for further instructions.

4.4 All other Firefighters will report to staging for further instructions.

4.5 Four Firefighters with SCBAs will secure ladders to the structure and on the roof. Safety belts must be worn when operating on any ladder.

4.6 The Attack & Rescue Teams will be assigned duties by a 2103 at the scene.

4.6.1 Attack and Rescue Teams will establish equipment placement.

4.7.2 The Rescue Teams and Fire Attack Teams are required to be in **Full Turnout gear**, including SCBA.

- See Interior Attack Qualification Guidelines

4.7.3 The following procedures need to be accomplished throughout the interior fire/rescue processes:

4.7.3.1 Check air bottle for full air supply

4.7.3.2 Turn on air and check passive alert.

4.7.3.3 Put on Pack and secure straps including jacket collar.

4.7.3.4 Down mask and check for seal.

4.7.3.5 Pull over nomex hood, on over mask.

4.7.3.6 Install regulator to mask and check for proper sealing of the mask.

NOTE: In winter operations, wait to connect regular to the mask for interior work, to prevent moisture from entering the regular diaphragm and freezing.

4.7.3.7 Pull down earflaps and all snaps/Velcro need to be fasten before entry. Also check your partner.

4.7.3.8 Interior Fire Fighters will leave their accountability tag at the point of entry with accountability person or Interior Officer. This procedure is a safety one and will be adhered to!

4.7.3.9 Always open doors from opposite side of hinges to prevent a back draft condition

4.7.3.10 When floors are not visible or heavy smoke, is present, interior fire fighters will stay low by crawling on their hands and knees.

4.7.3.11 All Interior teams always need to stay in contact with their partners.

4.7.3.12 All stairs encountered should be checked before advancing up or down. When advancing down, always go feet first.

4.7.3.13 All Interior Fire Fighters will pick their tags upon leaving the building.

4.7.3.14 All interior fire fighters will on completion of a two-air bottle and everyone after will go to Rehab to have vitals checked. Lakeville interior personnel are required to give the Rehab their identification tags and will not leave their Rehab area until Rehab

officer has return their tag. A Lakeville Line officer can at anytime send a fire fighter to Rehab for medical observation.

- 4.7.4 FAST - Rapid Intervention Team. This is an interior fire fighting team that will be standing by encase a fire fighter goes down inside a structure. There will be at lease two interior fire fighters in air packs and standing by the bumper of the first apparatus in the scene, within reason.
 - 4.7.4.1 The FAST Team will have 2 personnel in air packs.
 - 4.7.4.2 The FAST Team will have a portable radio at their disposal and intervention tools.
 - 4.7.4.3 Two of the FAST Team personnel will be ready to enter the building.
- 4.7.5 Rescue Teams will do Search and Rescue
 - 4.7.5.1 Rescue Teams should use the right/left hand to follow the walls.
 - 4.7.5.2 When doing a search, the team should stretch out as far as possible to cover a large room in a faster time. This method also increases the search area and using tools to sweep floors.
- 4.7.6 Attack teams will have at least a 1 3/4" line ready for entry and will ensure the line is charged, before entering the structure.
 - 4.7.6.1 If a location of the fire is known, the interior attack team will enter from the opposite side or the end, where the fire is located. The team will work toward the fire the fire to contain, plus stop the fire expansion.
 - 4.7.6.2 Attack Teams will go to the seat of the fire and protect stairways, means of egress, and rescue teams.
 - 4.7.6.3 If attack team leaves the structure for any reason, then leave hose line in place.

NOTE: Use the back of the hand to prevent grabbing of live wires.

NOTE: If no hose line is available in area of search, use one team member drag a rope tied from the outside. This will help the search and rescue team find their way out from the original point of entry.

- 4.7.6.4 Search and Rescue Teams need to check over and under all beds, chairs, couches, in cabinets, closets, bathtub and etc.
- 4.7.6.5 Any victims should be removed the quickest and safest way possible; through a window if one is present. The Rescue Team will notify the Operation's officer that victim has been found. The Operation's Officer will set up spotters in place for the possibly removal by ladders.

NOTE: For any fire involving wood stoves, pipes or appliances the occupant and owner must, by law, be given a New York State Uniform Code Fire notification.

Warning: If exposed to any victims bodily fluids contact the IC immediately for further instruction, in accordance with the Lakeville Fire Department's Blood Borne Pathogen Plan.

5 Critique:

- 5.1 Critique will start after the Incident Commander declares all personnel are accounted for and all equipment is returned to the firehouse.
- 5.2 After all equipment is clean and secured the IC commander will ask all firefighters to meet as a group to discuss what happen.

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5.3 This meeting is to communicate to the firefighters on what happen and to see if the procedures were followed or if the procedures needed to be change.

This procedure will need to be updated from time to time due to OSHA requirements. With new equipment and technique this procedure must be updated yearly. One important step is to get the firefighters qualified and updated to the new equipment and techniques before the incident occurs. Critiques will be completed at **ALL** the conclusion of each incident, time and placed determined by Incident Commander.

Reviewed & Approved by: _____ Date _____

Interior Attack Qualifications

Hal Fellows
January 1,2011

This procedure will clarify what the requirements are and training that need to be accomplished. Requirements for interior attack status will be in accordance with OSHA, NFPA and the Lakeville Volunteer Fire Department rules and regulations.

SAFETY NOTE: Personnel Safety is the first priority to you and to the Lakeville Fire Department.

Equipment:

- E214 SCBA (Self Contained Breathing Apparatus)
 - 4ea SCBA Packs
 - 9ea SCBA Spare Air Bottles
- P215 SCBA (Self Contained Breathing Apparatus)
 - 8ea SCBA Packs
 - 8ea SCBA Spare Air Bottles
- R219 SCBA (Self Contained Breathing Apparatus)
 - 4ea SCBA Packs
 - 4ea SCBA Air Bottles

Guideline:

1. Training Requirements:

- 1.1 Accepted into the Lakeville Volunteer Fire Department
- 1.2 Received 15Hours of Initial in-house 15Hours Initial Training or Completed Fire Fighter One Course with a In- House orientation, this training is in accordance with CFR1910.156(c)
 - 1.2.1 Initial 15Hours in-house Training Requirements 15 hours
 - 1.2.2 General Hazard Recognition 1 hours
 - 1.2.3 Fire Station Safety 2 hours
 - 1.2.4 Response Safety 2 hours
 - 1.2.5 Fire Scene Safety 2 hours
 - 1.2.6 Protective Clothing 3 hours
 - 1.2.7 Self-Contained Breathing Apparatus 3 hours
 - 1.2.8 Tool and Equipment Safety 2 hours
- 1.3 Existing members shall receive annually as minimum
 - 1.3.1 General Hazard Recognition 30 minutes
 - 1.3.2 Fire Station Safety 30 minutes
 - 1.3.3 Response Safety 45 minutes
 - 1.3.4 Fire Scene Safety 1 hour, 30 minutes
 - 1.3.5 Protective clothing 1 hour
 - 1.3.6 Self-contained Breathing Apparatus 2 hours
 - 1.3.7 Tool and Equipment Safety 1 hour
 - 1.3.8 Recent Developments in Fire Safety 1 hour
- 1.4 Have completed a physical examination by the Fire Department medical doctor or medical team I/A/W OSHA CFR1910.156(b)(2)

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- 1.5 Have been fitted and tested with a SCBA mask. This is an annual requirement. CFR1910.156(f)(2)
 - 1.5.1 Qualitative Testing or
 - 1.5.2 Quantitative Testing
- 1.6 Must make (4) quarterly periods and annually training requirements I/A/W OSHA and NFPA regulations.
- 1.7 Receive initial and annual training on Bloodborne Pathogens, which also includes Hep-B vaccinations.

2 Communication:

- 2.1 The Interior Attack Team will have a portable radio or be within voice/sight range for communications. If a Steady Siren blast is heard or a code “**Evacuate**” over the radio is heard, something is wrong and all crews exit the building immediately! Exit by entrance used unless advised differently by radio. Additional directions on exiting **maybe** relayed VIA radio.

CODE Evacuate- The code Red signal shall be utilized in any life-threatening situation where immediate evacuation of an area is necessary. The Incident Commander shall give the order for **Evacuate** if possible; however, when an Officer or senior firefighter in charge at the point of danger feels that there is no time to contact the Incident Commander, they may order the **Evacuate**. When commencing **Evacuate** status, repeat “**Evacuate**” three times on channels 2, 3 and 4 or operating channels, if used to ensure that all personnel on all operating channels are aware of the situation. All apparatus hearing **Evacuate (3x) shall** commence using their sirens and air horns for approximately 1 minute. If only one piece of apparatus hears the order and initiates the Code, all other apparatus shall follow without having actually heard the order.

ALL PERSONNEL HEARING

Evacuate (3x) shall exit the building by the shortest route, leaving hose lines and firefighting equipment behind if necessary. Make sure all personnel exit by staying together and utilizing the “buddy system”. Upon leaving the structure, report to the Interior Officer immediately.

Officer’s Responsibilities:

- 3.1 Chief (21) In-Charge of overall training, SOG updating and enforcement.
- 3.2 1st Assistant Chief (2101) will be in-charge of maintaining personnel records.
- 3.3 2nd Assistant Chief (2102) will be in-charge of medical screening and respiratory fit testing with the assistance from the EMS Captain (2107).
- 3.4 Safety Officer (2109) sees overall safety program.
- 3.5 Training Officer will ensure with Captain (2103) that training is accomplished in accordance with OSHA and NFPA Regulations.

4 Firefighter’s Responsibilities:

- 4.1 Interior Fire Fighters are required to do the following before entry into any hostile environment.
 - 4.1.1 Check air bottle for full air supply
 - 4.1.2 Turn on air and check passive alert.
 - 4.1.3 Put on Pack and secure straps including jacket collar.
 - 4.1.4 Down mask
 - 4.1.5 Pull over nomex hood, on over mask.
 - 4.1.6 Install regulator to mask and check for proper sealing of the mask.

NOTE: In winter operations, wait to connect regular to the mask for interior work, to prevent moisture from entering the regular diaphragm and freezing.

- 4.1.7 Pull down earflaps and all Velcro snaps/snaps are fasten before entry. Also check your partner.
 - 4.1.8 Interior Fire Fighters will leave their accountability tag at the point of entry with accountability person or Operation's Officer. This procedure is a safety **must** and will be adhered to!
 - 4.1.9 Always open doors from opposite side of hinges to prevent a back draft condition.
 - 4.1.10 When floors are not visible or heavy smoke, is present, interior fire fighters will stay low by crawling on their hands and knees.
 - 4.1.11 All Interior teams always need to stay in contact with their partners.
 - 4.1.12 All stairs encountered should be checked before advancing up or down. When advancing down, always go feet first.
 - 4.1.13 All Interior Fire Fighters will pick their tags upon leaving the building.
 - 4.1.14 All interior fire fighters will on completion of two air bottles and everyone after will go to Rehab to have vitals checked. Lakeville interior personnel are required to give the Rehab their identification tags and will not leave their Rehab area until Rehab officer has return their tag. A Lakeville Line officer can at anytime send a fire fighter to Rehab for medical observation.
 - 4.2 FAST - Rapid Intervention Team. This is an interior fire fighting team that will be standing by encase a fire fighter goes down inside a structure. There will be at least Two interior fire fighters in air packs and standing by the bumper of the first apparatus in the scene, within reason.
 - 4.2.1 The FAST Team will have 2 personnel in air packs
 - 4.2.2 The FAST Team will have a portable radio at their disposal and intervention tools.
 - 4.2.3 Two of the FAST Team personnel will be ready to enter the building.
 - 4.3 Rescue Teams will do Search and Rescue
 - 4.3.1 Rescue Teams should use the right/left hand to follow the walls.
 - 4.3.2 When doing a search, the team should stretch out as far as possible to cover a large room in a faster time. This method also increases the search area and using tools to sweep floors.
- SAFETY NOTE:** Use the back of the hand to prevent grabbing of live wires.
- NOTE:** If no hose line is available in area of search, use one team member drag a rope tied from the outside. This will help the search and rescue team fined their way out from the original point of entry.
- 4.3.3 Search and Rescue Teams need to check over and under all beds, chairs, couches, in cabinets, closets, bathtub and etc.
 - 4.3.4 Any victims should be removed the quickest and safest way possible; through a window if one is present. Rescue Team will notify interior command officer that victim has been found. Interior officer will set up spotters in place for the possibly with ladders.
 - 4.4 Attack teams will be required to complete the following steps during an attack.
 - 4.4.1 Attack Team will have at least a 1 3/4" line ready for entry and will ensure the line is charged, before entering the structure.
 - 4.4.2 If a location of the fire is known, the interior attack team will enter from the opposite side or the end, where the fire is located. The team will work toward the fire the fire to contain, plus stop the fire expansion.
 - 4.4.3 Attack Teams will go to the seat of the fire, protect stairways, means of egress, and rescue teams.
 - 4.4.4 If attack team leaves the structure for any reason, then leave hose line in place.
- Warning:** If exposed to any victims bodily fluids contact the IC immediately for further instruction, in accordance with the Lakeville Fire Department's Blood Borne Pathogen Plan.

Chimney Fires

Hal Fellows
January 1,2011

This procedure will clarify what is expected of a firefighter's duties and what equipment is needed for a safe response. It will mention that you will need to refer to other procedures and qualifications and will be noted.

SAFETY NOTE: Personnel safety is the first priority to you and to the Lakeville Fire Department.

Equipment:

- Engine 214
- Pumper 215
- Rescue 219
- Ambulance: Livonia Ambulance

NOTE: The Squad Car: SC-211 specialized trailer will respond to all Night Incidents

- See Driver Qualification

Guideline:

1 Responding:

- 1.1 All firefighters will respond to the firehouse
 - See Radio Communication Guidelines
- 1.2 One Qualified Driver will maneuver P-215 onto Driveway.
See Driver Qualification Guidelines
- 1.3 At least four firefighters will climb into P-215.
See Interior Attack Qualification Guidelines
- 1.4 One Qualified Driver will maneuver E-214 onto Driveway
 - See Driver Qualification Guidelines
- 1.5 At least one firefighter will climb into E-214
- 1.6 One Qualified Driver will maneuver R-219 onto Driveway
See Driver Qualification Guidelines
- 1.7 At least one firefighter will climb into R-219

2 Communication:

- 2.1 The first firefighter arriving at the firehouse will say clearly "Lakeville is waiting for crew" on any fire radio (channel 1) to the county Fire Control Center: Fire Dispatch.
 - See Radio Communication Procedure
- 2.2 All emergency vehicles will communicate to the IC for further instructions.

NOTE: If no radio communication is established with IC, the IC will be the next officer on the scene or until one firefighter is able to do IC

Reviewed & Approved by: _____ Date _____

3 Officer's Responsibilities:

- 3.1 Chief (21) will establish Incident Command (IC)
- 3.2 1st Assistant Chief (2101) will establish Exposure Control Command.
- 3.3 2nd Assistant Chief (2102) will establish Operation Command.
- 3.4 Captain (2103) will lead the Fire Attack Team.
- 3.5 EMS Captain (2107) will establish Rehab if needed.
- 3.6 Fire Police (2108) will establish Crowd and Traffic Control Command.
- 3.7 Safety Officer (2109) will establish Safety Control Command.

4 Firefighter's Responsibilities:

- 4.1 Firefighters on P-215 while enroute will establish an Attack Team.
 - 4.1.1 The Attack Team will be assigned duties by an Officer on board of P-215 or at the scene.
 - 4.1.2 Attack Team will establish equipment placement.
 - 4.1.3 The Fire Attack Team is required to be in **Full Turnout gear**, including SCBA.
 - See Interior Attack Qualification Guidelines
 - 4.1.4 Advance a 1 3/4" hand-line from P-215 to the close entrance to a wood-burning appliance.
- 4.2 Four Firefighters with SCBAs will secure ladders to the structure and on the roof. Safety belts must be worn when operating on any ladder.
- 4.3 Engine 214 crew will establish a water supply to Pumper 215 if needed.
- 4.4 Rescue 219 crew will assist in Rehab and Fire Suppression.
- 4.5 All other Firefighters will contact the Exposure Control Command for further instructions.

NOTE: There will be a **F.A.S.Team**, when an Attack Team enters a structure

NOTE: Treat occupant's home with respect! Appropriate salvage coverings are to be used to protect occupant's floors and furnishings: Limited personnel should enter dwelling.

NOTE: For any fire involving wood stoves, pipes or appliances the occupant and owner must, by law, be given a New York State Uniform Code Fire notification.

Warning: If exposed to any victims bodily fluids contact the IC immediately for further instruction, in accordance with the Lakeville Fire Department's Blood Borne Pathogen Plan.

5 Critique:

- 5.1 Critique will start after the Incident Commander declares all personnel are accounted for and all equipment is returned to the firehouse.
- 5.2 After all equipment is clean and secured the IC commander will ask all firefighters to meet as a group to discuss what happen.
- 5.3 This meeting is to communicate to the firefighters on what happen and to see if the procedures were followed or if the procedures needed to be change.

This procedure will need to be updated from time to time due to OSHA requirements. With new equipment and technique this procedure must be updated yearly. One important step is to get the firefighters qualified and updated to the new equipment and techniques before the incident occurs.

Motor Vehicle Accident: Fire/Rescue

Hal Fellows
January 1,2011

This guideline will clarify what is expected of a firefighter's duties and what equipment is needed for a safe Motor Vehicle Accident: Fire/Rescue. It will mention that you will need to refer to other guidelines and qualifications and will be noted

NOTE: Personnel safety is the first priority to you and to the Lakeville Fire Department. All firefighters **must wear** protective turnout gear

Equipment:

- P-215
- R-219
- E-214
- Ambulance: Livonia Ambulance

NOTE: The Squad Car: SC-211 special trailer will be responding to all Night Incidents.
See Driver Qualification 1.5 SC-211

Guideline:

1 Responding:

- 1.1 All firefighters will respond to the firehouse
 - See Radio Communication
- 1.2 One Qualified Driver will maneuver P-215 onto Driveway
 - See Driver Qualification Guidelines
- 1.3 At least four qualified firefighters will climb into P-215
- 1.4 One Qualified Driver will maneuver R-219 onto Driveway
- 1.5 At least two firefighters will climb into R-219 for Rescue Support
- 1.6 While en-route to the Incident, radio communication to the Incident Command (IC) should be established
 - See Officer's Command System Guideline
- 1.7 One Qualified Driver will maneuver E-214 onto Driveway
 - 1.7.1 E-214 will communicate with IC for further Instructions

2 Communication:

- 2.1 The first firefighter arriving at the firehouse will say clearly "Lakeville is waiting for crew" on any fire radio (channel 1) to the County Fire Control Center: Fire Dispatch.
 - See Radio Communication Guideline
- 2.2 All emergency vehicle's will communicate to the IC for placement of vehicle

NOTE: If no radio communication is established with IC, the IC will be the next officer on the scene or until one firefighter is able to do IC

3 Officer's Responsibilities:

- 3.1 Chief (C-21) will establish Incident Command (IC)
- 3.2 1st Assistant Chief (2101) will establish Exposure Control Command
- 3.3 2nd Assistant Chief (2102) will establish Operation Command
- 3.4 Captain (2103) will establish a Rescue Team
- 3.5 EMS Captain (2107) will establish EMS Command
- 3.6 Fire Police Captain (2108) will establish Crowd and Traffic Control Command
- 3.7 Safety Officer (2109) will establish Safety Control Command

4 Firefighter's Responsibilities:

- 4.1 Firefighters on P-215 while enroute will establish a Rescue Team
 - 4.1.1 The Rescue Team will be assigned duties by an Officer on board of P-215
 - 4.1.2 The Rescue Team will establish equipment placement at the Incident area and wait for further actions
- 4.2 The IC will establish a Fire Suppression Teams
 - 4.2.1 The Fire Suppression Team will establish hose placements for support for the Rescue Teams, EMS Teams and victim(s)
- 4.3 E-214 Truck Operator will establish water supply
- 4.4 R-219 crew will give support to Fire and EMS Teams
- 4.5 P-215 crew will Stage for further instructions from the IC
- 4.6 All other firefighters will contact the Exposure Control Command for further instructions

NOTE: For every Rescue Team and Fire Suppression Team there will be a F.A.S.T. Team Staging near R-219

5 Patient Care:

- 5.1 IC will:
 - 5.1.1 Size-Up
 - 5.1.2 Instruct the Rescue Team, Fire Suppression Team, and EMS Team; on what is needed
- 5.2 The Rescue/EMS Team will establish C-Spine immediately
 - 5.2.1 After securing the victim the Rescue/EMS team will start with Patient Assessment and Patient Care
 - 5.2.2 The Rescue Team will extricate the victim from the vehicle
 - 5.2.3 The EMS Team will monitor the victim vital signs at all times
 - 5.2.4 The victim will be transferred to the Ambulance

NOTE: Added protection must be worn by all firefighters. This is to include goggles and surgical gloves

Warning: If exposed to victim bodily fluids contact the IC immediately for further instructions with in accordance of the Lakeville Fire Department's Blood Borne Pathogen Plan

Rehab

Hal Fellows
January 1,2011

This procedure will clarify what is expected of a firefighter's duties and what equipment is needed for a safe response. It will mention that you will need to refer to other procedures and qualifications and will be noted.

SAFETY NOTE: Personnel safety is the first priority to you and to the Lakeville Fire Department.

Equipment:

Rescue 219

Ambulance: Livonia Ambulance

Guideline:

1. Responding:

1.1 All firefighters including EMTs will respond to the firehouse

- See Radio Communication Guidelines

1.2 One Qualified Driver will maneuver R-219 onto Driveway.

- See Driver Qualification Guidelines

1.3 Ambulance: Livonia Ambulance will respond to the location.

Communication:

2.1 The first firefighter arriving at the firehouse will say clearly "Lakeville is waiting for crew" on any fire radio (channel 1) to the county Fire Control Center: Fire Dispatch.

- See Radio Communication Procedure

2.2 All emergency vehicles will communicate to the IC for further instructions.

NOTE: If no radio communication is established with IC, the IC will be the next officer on the scene or until one firefighter is able to do IC.

3 Officer's Responsibilities:

3.1 Chief (21) will establish Incident Command (IC)

3.2 EMS Captain (2107) or a firefighter who is designated by the by IC to establish Rehab, will be called the Rehab Officer. Under the Rehab Officer will follow:

3.2.1 EMS – Livonia Ambulance, Mutual Aid Ambulances and or EMTs

3.2.2 Air Pack Bottle exchange/refills

3.2.3 Ladies Auxiliary

3.3 Safety Officer (2109) is require to ensure a Rehab has been set up and

3.4 Checked for proper operations throughout the incident.

4 Firefighter's Responsibilities:

4.1 A Firefighter will enter the Rehab upon completion of **one** air-bottles and everyone after.

4.2 The Firefighter will give the Rehab Officer his or hers accountability tag.

4.3 The air pack will be removed and given to the personnel in the bottle exchange area.

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- 4.4 After the air-pack removal, the firefighter is required to report to the EMS portion of the Rehab Area.
- 4.5 The EMS personnel will complete a set of vitals on the Firefighter and record the information on the proper form
- 4.6 The Firefighter will not be released until EMS personnel have released him or her back to active duty.
- 4.7 EMS personnel will follow the NYS BLS Protocols.
- 4.8 After being released the Firefighter will pick up his or hers air-pack with a new filled air-bottle and report to the Rehab Officer with their EMS form.
- 4.9 Rehab Officer will review the form and determine if the Firefighter can return back to active duty. If OK'd for duty, he or she will receive their accountability tag from the Rehab Officer.

Warning: If exposed to any victims bodily fluids contact the IC immediately for further instruction, in accordance with the Lakeville Fire Department's Blood Borne Pathogen Plan.

Grass/Brush Fires

Hal Fellows
January 1,2011

This procedure will clarify what is expected of a firefighter's duties and what equipment is needed for a safe response. It will mention that you will need to refer to other procedures and qualifications and will be noted.

SAFETY NOTE: Personnel safety is the first priority to you and to the Lakeville Fire Department.

Equipment:

- Pumper 215
- Rescue 219
- Engine 214
- Ambulance: Livonia Ambulance

NOTE: The Squad Car: SC-211 & specialized trailer will respond to all Night Incidents

- See Driver Qualification

Guideline:

1. Responding:

- 1.1 All firefighters will respond to the firehouse
 - See Radio Communication Guidelines
- 1.2 One Qualified Driver will maneuver P-215 onto Driveway
 - See Driver Qualification Guidelines
- 1.3 At least two firefighters will climb into P-215
- 1.4 One Qualified Driver will maneuver E-214 onto Driveway
 - See Driver Qualification Guidelines
- 1.5 At least four firefighters will climb into E-214
- 1.6 One Qualified Driver will maneuver R-219 onto Driveway
 - See Driver Qualification Guidelines
- 1.7 While enroute to the Incident, radio communication to the Incident Commander (IC) should be established.
 - See Officer's Command System Procedures

2 Communication:

- 2.1 The first firefighter arriving at the firehouse will say clearly "Lakeville is waiting for crew" on any fire radio (channel 1) to the county Fire Control Center: Fire Dispatch.
 - See Radio Communication Procedure
- 2.2 All emergency vehicles will communicate to the IC for further instructions.

NOTE: If no radio communication is established with IC, the IC will be the next officer on the scene or until one firefighter is able to do IC

3 Officer's Responsibilities:

- 3.1 Chief (21) will establish Incident Command (IC)

Reviewed & Approved by: _____ Date _____

3.1.1 Size-Up

3.1.1.1 Type of grass and brush burning and what can burn in the next ten to fifteen minutes (remember grass/brush can and do burn rapidly).

3.1.1.2 Weather conditions to be considered are; temperature, wind direction and speed.

3.1.1.3 Take into consideration the immediate surroundings such as; other fields, structures, roads, streams & etc.

3.1.1.4 Determine the amount of fire gear to be worn.

3.2 1st Assistant Chief (2101) will establish water and or Exposure Control Command.

3.3 2nd Assistant Chief (2102) will establish Operation Command.

3.3.1 Fight grass and brush fires from the sides and from behind the flames.

3.3.2 Watch for fatigue, heat exhaustion, etc. in you and fellow firefighters.

3.4 Captain (2103) will lead the Fire Attack Team.

3.5 EMS Captain (2107) will establish Rehab if needed.

3.6 Fire Police (2108) will establish Crowd and Traffic Control Command.

3.7 Safety Officer (2109) will establish Safety Control Command.

4. Firefighter's Responsibilities:

4.1 Firefighters on P-215 will report to Operation's Officer with Class A water extinguishers and brooms for fire attack.

4.2 P-215 Truck Operator will prepare a 1 3/4 line for another fire attack team. Also will establish a water supply with E-214.

4.3 Firefighters on E-214 will report to Operation's Officer for further instructions.

4.4 E-214 Truck Operator will setup a supply line to P-215 and look for additional water source.

4.5 Firefighters on R-219 and any other additional personnel will report to Exposure Control Officer for further instructions.

4.6 All firefighters are required to work in teams.

4.6.1 Always need to stay upwind from the flames and smoke.

4.6.2 When using a broom, wet it down first if possible.

NOTE: Sweep the fire back into burned areas. Do not "bat" at it. Batting spreads the fire.

4.6.3 If pressurized extinguishers are being used, the firefighter with the tank should be the leader, knocking down the flames with as little water as possible. The firefighter with the broom at that time can follow and overhaul the fire line.

4.6.4 When a 1 3/4 line is in use, remember to use semi-fog patterns and do not use a straight stream due to possibility of spreading the fire.

NOTE: Be aware of fatigue, heat exhaustion, etc. Report to Rehab immediately if any signs or symptoms arise. Check on your fellow firefighter for these signs.

Warning: If exposed to any victims bodily fluids contact the IC immediately for further instruction, in accordance with the Lakeville Fire Department's Blood Borne Pathogen Plan.

Water/Ice Rescue

Hal Fellows
January 1,2011

This procedure will clarify what is expected of a firefighter's duties and what equipment is needed for a safe water/ice rescue. It will mention that you will need to refer to other procedures and qualifications and will be noted.

NOTE: Personnel safety is the first priority to you and to the Lakeville Fire Department. All firefighters **must wear** Life Jackets or a Rescue Suit.

Equipment:

- Rescue Truck: R-219 with at least 5 firefighters
- Rescue Boat: Boat-210
- P-215
- Ambulance: Livonia Ambulance

NOTE: The Squad Car: SC-211 & specialized trailer will be responding to all Night Incidents

Guideline:

1 Responding:

- 1.1 All firefighters will respond to the firehouse
 - See Radio Communication Guidelines
- 1.2 One Qualified Driver will maneuver R-219 in front of the Boat Bay
 - See Driver Qualification Guidelines
- 1.3 The remaining firefighters will connect the Boat-210 to R-219's hitch and climb into R-219
- 1.4 Four qualified firefighters will get into the Rescue Suits while en-route to the incident
 - See Rescue Suit Qualification Guidelines
- 1.5 P-215 with Qualified Driver with at least 2 firefighters
- 1.6 While en-route to the Incident, radio communication to the Incident Command (IC) should be established
 - See Officer's Command System Guidelines

2 Communication:

- 2.1 The first firefighter arriving at the firehouse will say clearly "Lakeville is waiting for crew" on any fire radio (channel 1) to the County Fire Control Center: Fire Dispatch.
See Radio Communication Guidelines
- 2.2 R-219 and P-215 will communicate to the IC for placement of vehicle.
- 2.3 Firefighters will use "Boat-210" for Radio Communication.

NOTE: If no radio communication is established with IC, the IC will be the next officer on the scene or until one firefighter is able to do IC.

3 Officer's Responsibilities:

- 3.1 Chief (C-21) will establish Incident Command (IC).
- 3.2 1st Assistant Chief will establish Beach Control
- 3.3 2nd Assistant Chief will establish Operation/Beach Command.
- 3.3 Captain (2103) will establish Water Command.
- 3.4 Fire Police Captain (2108) will establish crowd and traffic control.
- 3.5 Safety Officer (2109) will establish Safety Control.

4 Firefighter's Responsibilities:

- 4.1 Firefighters will report to Beach Command for water rescue duties:
 - 4.1.1 5 firefighters with Life Jackets will be in charge of transporting the boat from the trailer to the water and wait to help in the return of the boat.
 - 4.1.2 1 Qualified Emergency Personnel in a Water Rescue Suit and firefighters in Water Rescue Suits will enter Boat-210 and maneuvering the Boat-210 toward the Water Incident. You must use the calling name "Boat-210" to communicate from the boat to the Beach Commander.
 - See Boat Operator's Qualification Guidelines
 - 4.1.3 All other firefighters will contact the Fire Police Captain for crowd and traffic control.
- 4.2 E-214 and its crew will stage for further instructions from IC.
 - 4.2.1 This crew should be preparing for boat fires and/or for extrications.
- 4.3 ICE WATER Rescue Teams.
 - 4.3.1 Ropes and clamps connect 2 Firefighters in Water Rescue Suits.
 - See Water Rescue Qualifications Guidelines and Techniques.
 - 4.3.2 Ropes and clamps from the shoreline also connect the second Firefighter. Where 2 firefighters are use for safety purpose and to help drag the ropes to shore.
 - 4.3.3 F.A.S.T. Team is needed for back up.

NOTE: For every Ice Water Rescue Team there will be a F.A.S.T. Teams ready on Shoreline.

5. Patient Care

- 5.1 The Rescue Team in Boat-210 will perform Patient Care starting with:
 - Size-Up
 - 5.1.1 Carefully Maneuvering Boat-210 towards the Incident
 - 5.1.2 Communicating to the Operation/Beach Commander of what is needed to perform a safe rescue
 - 5.1.3 Maneuvering the patient with care into the boat and onto the backboard
 - 5.1.4 After securing the victim, start with the Patient Assessment and Patient Care
 - 5.1.5 Continue to maneuver the boat toward the Beach Command position and communicate with the Beach Command of Patient Assessment
 - 5.1.6 After docking, transport the patient to the ambulance personnel

NOTE: If Rescue Personnel needs to enter the water, they need to be fasten with a rope from their water rescue suit to the boat.

- 5.2 Ice Water Rescue Team
 - 5.2.1 Size-Up
 - 5.2.2 Carefully Maneuver into area of the victim(s)
 - 5.2.3 Communicating to the Operation/Beach Commander of what is needed to perform a safe rescue
 - 5.2.4 Maneuvering the victim with care onto the backboard
 - 5.2.5 After securing the patient, start with the Patient Assessment and Patient Care

5.2.6 Continue to maneuvering toward the Operation/Beach Command position and communicate with the Operation/Beach Command of Patient Assessment

5.2.7 After reaching shore, transport the patient to the ambulance personnel

NOTE: For every Ice Water Rescue Team there will be a F.A.S.T. Teams ready on Shoreline.

Warning: If exposed to victim bodily fluids contact the IC immediately for further instructions with accordance of the Lakeville Fire Department’s Blood Borne Pathogen Plan

Fill-In

Hal Fellows
November 23,2008

This procedure will clarify what is expected of a firefighter's duties and what equipment is needed for a safe response. It will mention that you will need to refer to other procedures and qualifications and will be noted.

SAFETY NOTE: Personnel safety is the first priority to you and to the Lakeville Fire Department. For this type call, Lakeville Fire Department will **"ONLY RESPOND CODE 4"**. This includes **"NO RED OR BLUE LIGHTS"** on personnel vehicles!

Equipment:

Pumper 215 (Code 4)

Rescue 219 (Code 4)

NOTE: The Squad Car: SC-211 & specialized trailer will respond to all Night Incidents

- See Driver Qualification

Guideline:

1 Responding:

- 1.1 All firefighters will respond to the firehouse
 - See Radio Communication Guidelines
- 1.2 One Qualified Driver will maneuver P-215 onto Driveway
 - See Driver Qualification Guidelines
- 1.3 At least four firefighters will climb into P-215
 - See Interior Attack Qualification Guidelines
- 1.4 One Qualified Driver will maneuver R-219 onto Driveway
 - See Driver Qualification Guidelines
- 1.5 At least one firefighter will climb into R-219

NOTE: Trucks will not leave until the apparatus has a full crew or after the Lakeville Fire whistle completes all cycles.

2 Communication:

- 2.1 The first firefighter arriving at the firehouse will say clearly "Lakeville is waiting for crew" on any fire radio (channel 1) to the county Fire Control Center: Fire Dispatch.
 - See Radio Communication Procedure
- 2.2 All emergency vehicles will communicate to the IC for further instructions.

NOTE: If no radio communication is established with IC, the IC will be the next officer on the scene or until one firefighter is able to do IC

3 Officer's Responsibilities:

- 3.1 Chief (21) will establish Incident Command (IC)
- 3.2 1st Assistant Chief (2101) will establish Exposure Control Command.
- 3.3 2nd Assistant Chief (2102) will establish Operation Command.

Reviewed & Approved by: _____ Date _____

- 3.4 Captain (2103) will lead the Fire Attack Team.
- 3.5 EMS Captain (2107) will establish Rehab if needed.
- 3.6 Fire Police (2108) will establish Crowd and Traffic Control Command.
- 3.7 Safety Officer (2109) will establish Safety Control Command.

NOTE: If enough members respond to the Fill-In, an assistant chief or other Fire Officer may standby in Lakeville Fire House and man the base radio.

4 Firefighter’s Responsibilities:

- 4.1 Firefighters on P-215 will be prepared to act if called upon for any emergency in the district that the equipment is filling in for.
- 4.2 Rescue 219 will be prepared to act if called upon for any emergency in the district that the equipment is filling in for.
- 4.3 SC 211 will be prepares to act if called upon for any emergency in the district that the equipment is filling in for.

NOTE: Any Lakeville SOG will be in effect for what ever emergency the Lakeville Fire Department has been called for in the district that it is filling in for.

Warning: If exposed to any victims bodily fluids contact the IC immediately for further instruction, in accordance with the Lakeville Fire Department’s Blood Borne Pathogen Plan.

Mutual-Aid to the Scene

Hal Fellows
November 23,2008

This procedure will clarify what is expected of a firefighter's duties and what equipment is needed for a safe response. It will mention that you will need to refer to other procedures and qualifications and will be noted.

Equipment:

- Pumper 215
- Pumper 216
- Rescue 219

NOTE: If a different piece of apparatus is requested, confirmation will be done by a chief or officer-in-charge. The officer/member-in-charge should confirm with the requesting Fire Company on what type of apparatus they need.

NOTE: The Squad Car: SC-211 & specialized trailer will respond to E. Avon for all Night Incidents

- See Driver Qualification

Guideline:

1 Responding:

- 1.1 All firefighters will respond to the firehouse
 - See Radio Communication Guidelines
- 1.2 One Qualified Driver will maneuver P-215 onto Tar Mack
 - See Driver Qualification Guidelines
- 1.3 At least four to five firefighters will climb into P-215
 - See Interior Attack Qualification Guidelines

NOTE: Full Protective Turnout gear is required to ride in the outside jump seats on P-215.

- 1.4 One Qualified Driver will maneuver R-219 onto Tar Mack
 - See Driver Qualification Guidelines

- 1.5 Firefighters in R-219 are for mutual aid support.

NOTE: R-219 will not leave until the apparatus has a full crew or after the Lakeville Fire whistle completes all cycles.

2 Communication:

- 2.1 The first firefighter arriving at the firehouse will say clearly "Lakeville is waiting for crew" on any fire radio (channel 1) to the county Fire Control Center: Fire Dispatch.
 - See Radio Communication Procedure
- 2.2 All apparatus responding to the mutual aid scene need to give announcement of their arrival.

3 Officer's Responsibilities:

Reviewed & Approved by: _____ Date _____

- 3.1 All Chief Officers, Fire Police Captain will report to the appropriate requesting officer (Incident Commander) for further instructions.
- 3.2 Safety Officer will report to mutual aid safety officer or Incident Commander.

4 Firefighter’s Responsibilities:

- 4.1 Firefighters need to report to staging upon arrival unless already directed.
- 4.2 A Firefighter or Explorers need to remove spare air bottles for SCBAs on structure fires to Rehab area.

NOTE: Any Lakeville SOG will be in effect for what ever emergency the Lakeville Fire Department has been called for in the Mutual Aid Fire Company District.

WARNING: If exposed to any victims bodily fluids contact the IC immediately for further instruction, in accordance with the Lakeville Fire Department’s Blood Borne Pathogen Plan.

Gas, Natural & Propane Leaks

Hal Fellows
January 1,2011

This procedure will clarify what is expected of a firefighter's duties and what equipment is needed for a safe response. This SOG Sub Section is for any emergency calls that deal with check for an unknown odor, will be handle in accordance with this section. It will mention that you will need to refer to other procedures and qualifications and will be noted.

SAFETY NOTE: Personnel Safety is the first priority to you and to the Lakeville Fire Department.

Equipment:

Engine 214
Pumper 215
Rescue 219

Ambulance: Livonia Ambulance

NOTE: The Squad Car: SC-211 & specialized trailer respond to all Night Incidents.

- See Driver Qualification

Guideline:

1. Responding:

- 1.1 All firefighters will respond to the firehouse
See Radio Communication Guidelines
- 1.2 One Qualified Driver will maneuver P-215 onto Driveway.
See Driver Qualification Guidelines
- 1.3 At least four firefighters will climb into P-215.
See Interior Attack Qualification Guidelines
- 1.4 One Qualified Driver will maneuver E-214 onto Driveway
See Driver Qualification Guidelines
- 1.5 At least one firefighter will climb into E-214
- 1.6 One Qualified Driver will maneuver R-219 onto Driveway
 - See Driver Qualification Guidelines
- 1.7 At least one firefighter will climb into R-219

2 Communication:

- 2.1 The first firefighter arriving at the firehouse will say clearly "Lakeville is waiting for crew" on any fire radio (channel 1) to the county Fire Control Center: Fire Dispatch.
See Radio Communication Procedure
- 2.2 All emergency vehicles will communicate to the IC for further instructions.

NOTE: If no radio communication is established with IC, the IC will be the next officer on the scene or until one firefighter is able to do IC.

3 Officer's Responsibilities:

Reviewed & Approved by: _____ Date _____

- 3.1 Chief (21) will establish Incident Command (IC)
 - 3.1.1 Call dispatcher to obtain the wind speed & direction. (Done by a chief or an apparatus)
 - 3.1.2 Ask dispatcher if RGE or appropriate Gas Company has been notified.
- 3.2 1st Assistant Chief (2101) will establish Exposure Control Command.
- 3.3 2nd Assistant Chief (2102) will establish Operation Command.
- 3.4 Captain (2103) will lead the Interior Team.
- 3.5 EMS Captain (2107) will establish Rehab if needed.
- 3.6 Fire Police (2108) will establish Crowd and Traffic Control Command.
- 3.7 Safety Officer (2109) will establish Safety Control Command.

4 Firefighter's Responsibilities:

- 4.1 P-215 is to approach upwind and to stage at least two building or adequate distance from the incident.
- 4.2 Firefighters on P-215 while enroute will establish an Interior Team and report to Operation Officer with the Combustion Gas Detector and a Rescue Team if needed.
 - See Interior Attack Qualification Guidelines

NOTE: No teams will not enter any building or suspected are until checked by the Gas Detector and all Interior Teams are required to wear their SCBAs

- 4.2.1 The Interior Team entering with the detector will determine the vapor concentration in the effected area.
 - 4.2.1.1 If any area of concentration exceeds 10% of the lower flammable limits (LEL on indicator) and is exposed to an ignition source, attempt to ventilate area as quickly as possible. Then leave area, out of danger zone.
 - 4.2.1.2 If flammable vapor can reach below 10% of the lower flammable limit, entry maybe made to locate and eliminate the source of vapor.
- 4.3 P-215 Truck Operator needs to establish a water supply.
- 4.4 E-214 Truck Operator will proceed in the same direction as P-215 and upon arrival will supply water to P-215.
- 4.5 Remaining Firefighters on E-214 will secure their SCBAs and upon arrival will stage in front of R-219 as the F.A.S.Team.
- 4.6 Rescue 219 crew will assist in Rehab.
- 4.7 All other Firefighters will contact the Exposure Control Command for further instructions.

NOTE: Treat occupant's home with respect! Appropriate salvage coverings are to be used to protect occupant's floors and furnishings: Limited personnel should enter dwelling.

NOTE: If unable to accomplish tactics **safely**, wait for utility company.

Warning: If exposed to any victims bodily fluids contact the IC immediately for further instruction, in accordance with the Lakeville Fire Department's Blood Borne Pathogen Plan.

Power Lines Down

Reviewed & Approved by: _____ Date _____

Hal Fellows
January 1,2011

This procedure will clarify what is expected of a firefighter's duties and what equipment is needed for a safe response. It will mention that you will need to refer to other procedures and qualifications and will be noted.

SAFETY NOTE: Personnel Safety is the first priority to you and to the Lakeville Fire Department.

Equipment:

- Pumper 215
- Rescue 219
- Engine 214 (Stand-by in quarters unless Called for)

NOTE: The Squad Car: SC-211 will only respond at night if requested by the Incident Commander (IC).

- See Drivers Qualification

Guideline:

Responding:

- 1.1 All firefighters will respond to the firehouse
 - See Radio Communication Guideline
- 1.2 One Qualified Driver will maneuver P-215 onto Driveway.
 - See Driver Qualification Guidelines
- 1.3 At least two firefighters will climb into P-215.
- 1.4 One Qualified Driver will maneuver R-219 onto Driveway
 - See Driver Qualification Guidelines
- 1.5 At least one firefighter will climb into R-219

2 Communication:

- 2.1 The first firefighter arriving at the firehouse will say clearly "Lakeville is waiting for crew" on any fire radio (channel 1) to the county Fire Control Center: Fire Dispatch.
 - See Radio Communication Procedure
- 2.2 All emergency vehicles will communicate to the IC for further instructions.

NOTE: If no radio communication is established with IC, the IC will be the next officer on the scene or until one firefighter is able to do IC

3 Officer's Responsibilities:

- 3.1 Chief (21) will establish Incident Command (IC)
Chief will ensure Niagara Mohawk or appreciate company of the problem with pole number if possible.
- 3.2 1st Assistant Chief (2101) will establish Exposure Control Command.
- 3.3 2nd Assistant Chief (2102) will establish Operation Command.
- 3.4 EMS Captain (2107) will establish Rehab if needed.
- 3.5 Fire Police (2108) will establish Crowd and Traffic Control Command.
- 3.6 Safety Officer (2109) will establish Safety Control Command.

4 Firefighter's Responsibilities:

- 4.1 Firefighters on P-215 will stage two poles away from down lines.

Reviewed & Approved by: _____ Date _____

NOTE: If live wires are down across a vehicle involved in an accident with a person trapped, extrication will not proceed until power company has confirmed that power has been turned off.

4.2 All Firefighters will be proper Turnout gear unless changed by Incident Commander.

4.3 Engine 214 Personnel will assist in checking and notifying neighbors of the problem.

NOTE: All Firefighters will keep at least 15 feet away from down power lines and keep citizens out of area.

4.4 Rescue 219 crew will give support to the fire police if needed.

4.5 Engine 214 will notify incident commander that E-214 is standing by at the firehouse with a full crew.

Waiting for further instructions.

Warning: If exposed to any victims bodily fluids contact the IC immediately for further instruction, in accordance with the Lakeville Fire Department's Blood Borne Pathogen Plan.

Check on Citizen Complaints

Hal Fellows
January 1,2011

This procedure will clarify what is expected of a firefighter's duties and what equipment is needed for a safe response. It will mention that you will need to refer to other procedures and qualifications and will be noted.

SAFETY NOTE: Personnel Safety is the first priority to you and to the Lakeville Fire Department.

Equipment:

Pumper 215 (Code 4 Response)

Rescue 219 (Code 4 Response)

Engine 214 (Stand-by in quarters unless Called for)

NOTE: The Squad Car: SC-211 will only respond at night if requested by the Incident Commander (IC).

- See Drivers Qualification

Guideline:

1 Responding:

- 1.1 All firefighters will respond to the firehouse
 - See Radio Communication Guidelines
- 1.2 One Qualified Driver will maneuver P-215 onto Driveway.
 - See Driver Qualification Guidelines
- 1.3 At least two firefighters will climb into P-215.
- 1.4 One Qualified Driver will maneuver R-219 onto Tar Mack
 - See Driver Qualification Guidelines
- 1.5 At least one firefighter will climb into R-219

2. Communication:

- 2.1 The first firefighter arriving at the firehouse will say clearly "Lakeville is waiting for crew" on any fire radio (channel 1) to the county Fire Control Center: Fire Dispatch.
 - See Radio Communication Procedure
- 2.2 All emergency vehicles will communicate to the IC for further instructions.

NOTE: If no radio communication is established with IC, the IC will be the next officer on the scene or until one firefighter is able to do IC.

3. Officer's Responsibilities:

- 3.1 Chief (21) will establish Incident Command (IC)
 - 3.1.1 A chief or the highest officer in town will investigate the complaint.
 - 3.1.2 After the investigation, the chief officer will determine if an apparatus is required. If required, IC will be established and he or she will call Lakeville Department Base for a code 4 response to the location.
- 3.2 1st Assistant Chief (2101) will establish Exposure Control Command.

Reviewed & Approved by: _____ Date _____

- 3.3 2nd Assistant Chief (2102) will establish Operation Command.
- 3.4 Captain (2103) will lead the Fire Attack Team.
- 3.5 EMS Captain (2107) will establish Rehab if needed.
- 3.6 Fire Police (2108) will establish Crowd and Traffic Control Command.
- 3.7 Safety Officer (2109) will establish Safety Control Command.

4. FIREFIGHTER'S RESPONSIBILITIES

- 4.1 Firefighters on P-215 while enroute will establish a Fire Attack Team.
- 4.2 All Firefighters will be proper Turnout gear unless changed by Incident Commander.
- 4.3 Pumper 215 Truck Operator will be required to establish water if needed.
- 4.4 Rescue 219 crew will give support to the fire attack team or fire police if needed.
- 4.5 Engine 214 will notify incident commander that E-214 is standing by at the firehouse with a full crew.
Waiting for further instructions.
- 4.6 Squad Car 211 will give support to fire police if needed

WARNING: If exposed to any victims bodily fluids contact the IC immediately for further instruction, in accordance with the Lakeville Fire Department's Blood Borne Pathogen Plan.

Pump Detail

Hal Fellows
November 23,2008

This procedure will clarify what is expected of a firefighter's duties and what equipment is needed for a safe pump operation detail. It will mention that you will need to refer to other procedures and qualifications and will be noted.

NOTE: Personnel Safety is the first priority to you and to the Lakeville Fire Department.

Equipment:

- The Squad Car: SC-211 & Specialized Trailer
- Rescue 219
- See Driver Qualification

Guideline:

1 Responding:

- 1.1 All firefighters will respond to the firehouse
 - See Radio Communication Guidelines
- 1.2 One Qualified Driver will maneuver SC 211 in front of the Specialized Trailer bay.
 - See Driver Qualification Guidelines
- 1.3 The remaining firefighters will ride in R-219 for support.
 - See Driver Qualification Guidelines

2. Communication:

- 2.1 The first firefighter arriving at the firehouse will say clearly "Lakeville is waiting for crew" on any fire radio (channel 1) to the county Fire Control Center: Fire Dispatch.
 - See Radio Communication Procedure
- 2.2 All emergency vehicles will communicate to the IC for further instructions.

NOTE: If no radio communication is established with IC, the IC will be the next officer on the scene or until one firefighter is able to do IC.

3. Officer's Responsibilities:

- 3.1 Chief (21) will establish Incident Command (IC)
- 3.2 1st Assistant Chief (2101) will establish Exposure Control Command.
- 3.3 2nd Assistant Chief (2102) will establish Operation Command.
- 3.4 Captain (2103) will be Team Leader.
- 3.5 EMS Captain (2107) will establish Rehab if needed.
- 3.6 Fire Police (2108) will establish Crowd and Traffic Control Command.
- 3.7 Safety Officer (2109) will establish Safety Control Command.

4. Firefighter's Responsibilities:

Reviewed & Approved by: _____ Date _____

- 4.1 Setup pumps and associated equipment while keeping in mind where you discharge water so it will not cause further damage to the property that you are on or to any other properties.
- 4.2 A Fire Extinguisher is required near the trash pump while its operating.

NOTE: Be aware of gas furnaces/water heaters and electrical circuit breakers/fuse boxes!

Warning: If exposed to any victims bodily fluids contact the IC immediately for further instruction, in accordance with the Lakeville Fire Department's Blood Borne Pathogen Plan.

Bomb Threats

Hal Fellows
January 1,2011

This procedure will clarify what is expected of a firefighter's duties and what equipment is needed for a safe response on a Bomb Threat. It will mention that you will need to refer to other procedures and qualifications and will be noted. Livingston County has standard procedures in place already. This sub-SOG will explain and be tailored to Lakeville Fire Department District.

SAFETY NOTE: Personnel Safety is the first priority to you and to the Lakeville Fire Department.

Equipment:

C21 or Senior Ranking Officer

Engine 214

Pumper 215

Rescue 219

Ambulance: Livonia Ambulance

NOTE: Equipment will stand-by in the firehouse and wait for further instructions.

Guideline:

Responding:

1.1 All firefighters will respond to the firehouse

See Radio Communication Guidelines

1.2 One Qualified Driver will maneuver P-215 onto Driveway.

See Driver Qualification Guidelines

At least four firefighters will be standing by P-215 waiting for further instructions.

See Interior Attack Qualification Guidelines

1.4 One Qualified Driver will maneuver E-214 onto Driveway

See Driver Qualification Guidelines

1.5 At least three firefighters will be standing by E-214 waiting for further instructions.

1.6 One Qualified Driver will maneuver R-219 onto Driveway

See Driver Qualification Guidelines

1.7 R-219 is required to stand by until called to the scene.

2. Communication:

2.1 The first firefighter arriving at the firehouse will say clearly "Lakeville is waiting for crew" on any fire radio (channel 1) to the county Fire Control Center: Fire Dispatch.

- See Radio Communication Procedure

2.2 All emergency vehicles will communicate to the IC for further instructions.

NOTE: If no radio communication is established with IC, the IC will be the next officer on the scene or until one firefighter is able to do IC

3. Officer's Responsibilities:

Reviewed & Approved by: _____ Date _____

- 3.1 Chief (21) will establish Incident Command (IC)
 - 3.1.1 Car 21 will contact Fire Dispatch on the phone and decide on further actions.
- 3.2 1st Assistant Chief (2101) will establish Exposure Control Command.
- 3.3 2nd Assistant Chief (2102) will establish Operation Command.
- 3.4 Captain (2103) will lead the Fire Attack Team.
- 3.5 EMS Captain (2107) will establish Rehab if needed.
- 3.6 Fire Police (2108) will establish Crowd and Traffic Control Command.
- 3.7 Safety Officer (2109) will establish Safety Control Command.

4. Firefighter's Responsibilities:

- 4.1 Firefighters on P-215 while enroute will establish an Attack Team.
 - 4.1.1 The Attack Team will be assigned duties by an Officer on board of P-215 or at the scene.
 - 4.1.2 Attack Team will establish equipment placement.
 - 4.1.3 The Fire Attack Team is required to be in **Full Turnout** gear, including SCBA.
 - See Interior Attack Qualification Guidelines
- 4.2 Engine 214 crew will establish a water supply to Pumper 215 if needed.
- 4.3 Rescue 219 crew will assist in Rehab and Fire Suppression.
- 4.4 All other Firefighters will contact the Exposure Control Command for further instructions.

Warning: If exposed to any victims bodily fluids contact the IC immediately for further instruction, in accordance with the Lakeville Fire Department's Blood Borne Pathogen Plan.

Emergency Management Services

Reviewed & Approved by: _____ Date _____

Hal Fellows
January 1,2011

This Emergency Management Services (EMS) procedure will clarify what is expected of Firefighter First Aid Medics (FFAM) and Firefighters when responding to a medical situation in the Lakeville District. Lakeville is not a transporting ambulance service and is only responding to a medical emergency to assist or stabilize the medical situation. Pay particular attention to all notes, safety Notes and Warnings throughout this Section of the SOG.

SAFETY NOTE: Personnel Safety is the first priority to you and to the Lakeville Fire Department. All medics and firefighters will wear surgical non-Latex gloves. Any victim that is bleeding, vomiting, spinal fluid and etc. are present, you are required to wear some type of eye protection I/A/W MLREMS Protocol. Also at no time will anyone enter an unsafe area until secured or made safe.

PURPOSE: The purpose for an emergency medical squad is for additional helping hands for Rural Metro or any responding ambulance. Other reason is when Rural Metro is on another job, Lakeville Emergency Medical Squad can start administer basic first aid until an ambulance arrives. This squad is another way to keep CFRs and EMTs fresh in their skills and to give back to the Lakeville Community.

Equipment:

Rescue 219 – Only if requested
Ambulance: Livonia Ambulance

Guideline:

1 Responding:

- 1.1 1st Responders will go in service to the incident, only if the scene has been declared safe
 - See Radio Communication Guidelines
- 1.2 If R-219 has been request, One Qualified Driver will maneuver R-219 onto Driveway
 - See Driver Qualification Guidelines
 - 1.2.1 R-219 is not allowed to leave the Lakeville Firehouse unless one person is a current Certified First Responder (CFR) or higher on scene or at the Lakeville firehouse. The only exception is a Lakeville Fire Department Chief on the air.

NOTE: The last procedure in section 1.2.1 is in regards to the fire service reputation. If equipment responds and personnel are untrained in the medical field and beside reputation, a lawsuit maybe brought against Lakeville Fire Department.

NOTE: Remember we are not a transporting agency, only a first responder squad.

2. Communication:

- 2.1 The very 1st Medic Responder will go into service as Lakeville 2110 (channel 1) to the county Fire Control Center: Fire Dispatch.

Reviewed & Approved by: _____ Date _____

- See Radio Communication Procedure

2.2 1st Responder will assess and stabilize patient or patients per 2010 Monroe Livingston Regional Emergency Medical Service Protocols. They will also notify dispatch of CPR in process or a Mass Casualty Incident (MCI) with how many victims if this the situation.

3. Officer's Responsibilities:

3.1 Seeing this is a medical emergency, Car 21 or highest-ranking officer is in charge of the scene.

3.2 Though the highest level medic is in-charge of the victim/patient, this is including Livonia Ambulance or another responding ambulance. The level ranking is listed below from lowest to highest in the EMS field.

Certified First Responder (CFR)

Emergency Medical Technician (EMT or EMT-B)

Emergency Medical Technician Intermediate (EMT-I)

Emergency Medical Critical Care Technician (EMT-CC)

Emergency Medical Technician Paramedic (EMT-P)

NOTE: This last sub section is regards to whose in-charge. The only main issue is getting the patient or patients the medical attention they need and help to package for transport.

3.3 The EMS Captain under the direction of the Chief or designated Assistant Chief will be required to maintain record logged rescue runs, PCR's, Schedules if that arises and in charge of the firefighter medics training program. Also the EMS Captain will be required to have a debriefing for personnel involved in extremely tough calls or if a member request assistance.

4. Firefighter Medic's Responsibilities:

The Medic on R-219 while enroute will establish what they need during the emergency call like.

Medical Bag

Oxygen Bottle with Nasal Cannula or NRB

Cervical Collars

Once on scene, **ENSURE SCENE SAFETY.**

NOTE: Don't enter an unsafe area!

Medic to find out what Livonia Ambulance or responding ambulance needs or evaluate the patient.

See MLREMS Protocol for required medical evaluation and procedures Only two firefighter medics need to be in the patient's environment, as in the house or scene area for the patient's privacy. The highest Firefighter Medic will record medical signs and systems, medical history, treatment and any other pertinent information; All information is required to be recorded on EMS Charts. Any medical information obtain on a scratch paper will be destroyed after information has been added to EMS Charts On-line @ <http://www.emscharts.com/>

NOTE: Any information retained by the Patient is considered confidential and will not be discussed with anyone. Firehouse run sheets will have minimum information as in what was dispatched, and who the patient was transferred to. **At no time will patient or patients Vitals Signs, what was found subjectively or objectively be annotated on the firehouse run sheet.**

Reviewed & Approved by: _____ Date _____

Firefighter Medics should assist the arriving ambulance in loading patient, only if the ambulance squad personnel need help. Firefighter Medics will be required to train as a unit 3 times a year to stay current. This training may include skill stations, CMEs or what the EMS Lieutenant deems fir.

Warning: If exposed to any victims bodily fluids contact the IC immediately for further instruction, in accordance with the Lakeville Fire Department's Blood Borne Pathogen Plan.

January 1,2011

**LAKEVILLE FIRE DISTRICT
HAZ-MAT PLAN
STANDARD OPERATING GUIDELINES
For an EMERGENCY RESPONSE**

Reviewed & Approved by: _____ Date _____

INVOLVING HAZARDOUS MATERIALS

PURPOSE OF THE PLAN:

The purpose of this plan is to prepare the Lakeville Fire Department to respond in the event of a hazardous materials incident located within the Lakeville Fire District. This plan will list persons in charge of the hazardous materials incident and the training that allows those persons to perform said duties. This plan will also list agencies that might be called upon to assist the Lakeville Fire Department in the event of a hazardous materials emergency. It will be assumed that these agencies have the proper training to perform their necessary duties, as there is no law that allows the Lakeville Fire District to mandate training for these agencies. This plan will also list outside resources that can be made available to the Lakeville Fire Department by the Town of Livonia and key contact persons for these resources. It is the intent of the Lakeville Fire District to comply with the Department of Labor OSHA Regulations 29CFR Part 1910.120 and other regulations that are applicable to the Lakeville Fire District at all times.

OBJECTIVES:

The objectives of the plan are to:

- a) Set forth a course of action, which will minimize hazards to life and property and adverse impacts upon the environment from the release of hazardous material.
- b) Establish procedures to provide for a coordinated effort on the part of the Lakeville Fire Department and any outside agencies that may respond to such an emergency.
- c) Identifies emergency response organization, equipment and other resources, which can be employed during such a response.

INTRODUCTION:

It is the intent of this plan to be a reference for the Lakeville Fire Department personnel, and a guide for the handling of hazardous material incidents. It must be recognized that heavy reliance must be placed on obtaining information and assistance from outside sources. It must also be emphasized that the handling of hazardous materials cannot be paralleled to firefighting operations. Quick aggressive action has no place at a hazardous materials incident and will only lead to unnecessary exposure. These incidents will be time consuming and involved. All actions taken must be deliberate and planned after properly researching the materials involved. Should a hazardous materials emergency exist, within the boundaries of the Lakeville Fire District, this plan shall be used in conjunction with the Sara Title III Hazardous Materials Resource Plan and any other plan that may impact the outcome of the incident. The definition of the hazardous material shall be any element compound or combination thereof, which is flammable, corrosive, detonable, toxic, radioactive, oxidizer, an etiologic agent, or highly reactive, which because of handling, storage, processing, or packaging, may have detrimental effects upon operation at an emergency, personnel, public, or environmental incident.

RESPONSE TO A SUSPECTED HAZARDOUS MATERIAL INCIDENT:

- a) Approach the incident from an upwind direction if at all possible.
- b) Move and keep people away from the incident scene.
- c) Do not walk into or touch any spilled material.
- d) Avoid inhaling fumes, smoke or vapors.
- e) Do not assume these gases or vapors are harmless because of lack of smell.

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- f) Establish a perimeter. All personnel should observe this area until a tactical plan has been established.
- g) Identify the material or materials involved.
- h) Establish an incident command structure and relay the location to the dispatcher.
- i) Determine a level for the incident and follow the procedures as outlined in this guideline.

STRUCTURE OF THE LAKEVILLE FIRE DEPARTMENT:

The publicly elected Lakeville Board of Commissioners governs the Fire District.

PERSONAL PROTECTIVE EQUIPMENT & RESPONSE EQUIPMENT:

Each member of the Lakeville Volunteer Fire Department has been issued full turnout gear. Thirty minute positive pressure SCBAs are located on three of the five pieces of apparatus = 14 packs in all. The fire department is equipped with normal fire fighting equipment, auto extrication equipment and water rescue equipment and spill control booms and pads for controlling a small petroleum, oil or fuel spill in our District.

LAKEVILLE FIRE DISTRICT OFFICES:

Chief

1st Assistant Chief

2nd Assistant Chief

Captains

1st Lieutenants

2nd Lieutenants

Fire Police Captain

Safety Officer

LAKEVILLE FIRE DISTRICT EQUIPMENT:

B-210 - Boat w/ 10 HP Motor

SC-211 - 1987 Ford w/ 1 Generator 15KWH

E-214 - 1992 Pierce Engine 1250 GPM Pump /750 Tank w/ Jaws of Life

P-215 - 2010 E-One 1750 GPM Pump / 30Gal Class A Foam / 1000 Tank

R-219 - 1997 Ford Van w/ Water Rescue Equipment

PRE-EMERGENCY PLANNING:

All sites located in the Lakeville Fire District that might be of a high potential for an emergency will be preplanned and copies of these plans will be placed on each piece of apparatus and in all chiefs' vehicles. Drills are performed on these areas on a regular basis or as time allows. The Lakeville Fire District also ask that they be notified in the event there is a change at a location that might have negative effect on the ability of the departments to safely and effectively perform fire or rescue duties. At this point in time the highest potential for a hazardous materials emergency would be a fuel spill at one of the gas stations or a transportation accident. The Lakeville Fire Department will use the North American Emergency Response guidebook as a guide for

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Safe distance and area's of evacuations. Places of refuge, decontamination procedures, operations, and evacuation routes are all items that will be determined on an incident by incident basis by the Incident Commander. Materials involved, rate of spill, life hazards, threat of fire, resources available, whether conditions, water supply, etc. will dictate how the incident is handled.

5 COMMUNICATION

THE LAKEVILLE FIRE DEPARTMENT will be notified of an Emergency Incident by the Livingston County E-911 center and will use the Livingston County and Lakeville Fire Department Radio Procedure at all Haz-Mat Calls.

EMERGENCY EXIT ROUTES FROM THE LAKEVILLE FIRE DISTRICT:

- a) In the event of an emergency in the Lakeville Fire District, the following routes may be used to evacuate the fire district.
 1. Rt. 15 runs in the middle of the district. Its direction is North and South.
 2. Rt. 20A: This highway also runs in the middle of the district. Its direction is East and West.
- b) Limited evacuations which demand urgent and immediate action will be directed and managed by the incident commander using the resource of the surrounding fire departments and
- c) The Livingston County Sheriff Department or the NYS Police.
- d) Evacuations of a major scope, which include large populations and extensive relocation and support resources, will be managed by the incident commander and the American Red Cross Disaster Chairman. As stated in the Town of Livonia Haz-Mat Plan!

RESPONSE GUIDELINES:

Upon receiving a report of a possible hazardous situation the following procedures will take effect:

DISPATCHER:

Will record all possible information pertaining to the situation. They will then dispatch Lakeville Fire Department, with only ambulance, fire police and the chiefs to the scene. At the same time they will notify the appropriate law enforcement agency to also respond to the scene.

LAKEVILLE FIRE DEPARTMENT:

Will respond with above-mentioned equipment to the scene using due regard and caution for the possible hazard involved.

FIRST LAKEVILLE FIRE DEPARTMENT OFFICER:

Will assume command of the Haz-mat incident and will immediately size up the situation and determine the hazards involved, keeping in mind fire fighters safety, they will set up a perimeter line and command post at the distance recommended in the NYS DOT Emergency Guide Book. The officer will pass command as soon as a higher-ranking officer arrives on the scene and will advise the higher-ranking officer as to what has occurred to this point.

INCIDENT COMMANDER:

Will operate with the fire fighter safety, civilian safety, and incident stabilization and property conservation in min and always in this order. The IC will then assess the situation and determine if the Lakeville Fire District has the ability, equipment and resources to safely and effectively handle the incident.

PERSONAL ROLES, AUTHORITY & TRAINING:

Fire Chief:

The Chief of the Lakeville Fire Department will be the incident commander of any hazardous materials incident. The duties will be to determine a safe location away from the emergency, set up a perimeter line and a

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command post, coordinate emergency operations and to call any necessary assistance that may be required. The chief will have met all requirements set down by the Lakeville board of Fire Commissioners. The incident command system will be used to coordinate and control all Haz-mat incidents.

Asst. Chief:

The Assistant Chief will act as incident commander in the event the chief is not on the scene. The asst. chief, when acting as incident commander, will perform the same duties as the chief. If the chief is present, the asst. chief will be delegated duties by the chief as the need arises. Will have met all requirements set down by the Lakeville board of Fire Commissioners.

Captain:

Captains shall have all the qualifications of an operations level fire fighter and will have met all requirements set down by the Lakeville board of Fire Commissioners. Captains shall take their orders from the incident commander and will carry out said orders in a professional manor. The captain will be the liaison between the incident commander and the emergency personnel on the emergency scene or surrounding areas.

Safety Officer:

A Safety Officer shall be designated whenever the Lakeville Fire District is operating a hazardous materials incident. The safety officer shall be an operations level or higher qualified fire fighter. They shall know all the procedures used by a fire department at the hazardous materials incident. The safety officer can stop, suspend, or alter any activities connected with the hazardous materials incident that he/she deems to be dangerous or unsafe. The safety officer will inform the incident commander of any stoppage, suspension, or alteration of any orders. The safety officer will operate without any repercussions from the incident commander. The safety officer will be responsible for the proper decontamination of all hazardous materials incidents. Hazardous materials incident will not be operated without a safety officer

Firefighter:

The fire fighter will work under the incident command system. He/she will receive their orders from a Captain or another officer on the scene. This level fire fighter will not enter the area designated as the hot area at the scene, unless chemical involved is one they would normally come in contact with (Gas, diesel Fuel) but will be responsible for all work in the safe zone area. The fire fighter will have completed NYS Fire Fighting Essentials Course as well as receiving annually eight (8) hours of hazardous materials basic level training or will have completed a NYS Haz-Mat 1 Course.

EMS Personnel:

The ambulance will be dispatched with fire equipment in the event of a hazardous materials incident. They will set up a triage area at the safe distance from the incident. They will select a triage officer and an EMS Commander to report to the command post from those qualified at the scene. Their job will be to stand by and provide EMS for firefighters. They will determine the extent of injuries, treat, and or transport victims from the scene to a health care facility. EMS personnel will only work in the safe zone and under the direction of the triage officer. Persons contaminated as a result of this Haz-mat incident will be rinsed with large quantities of water on site in a designated area by the incident commander and the waste water from this rinsing will be confined and treated as hazardous waste. EMS personnel training will be a CPR Course, First Aid Course, and

EVAC Course for Driver entry level. Medic level personnel will have no less than Certified First Responders Course and or Emergency Medical Technician Course in addition to drivers level training

Fire Police:

Fire Police will be dispatched as part of the Lakeville Fire Department. Their duties will be to provide site security, to police the appropriate perimeters, crowd control, and control all roads leading to and from the scene. They will act as a policing agency. They will work on the fire police frequency and communicate with the incident commander. The fire police training course.

LIVINGSTON COUNTY SURPORT UNITS:

HAZ-MAT Team:

This unit is under direction of Livingston County Fire Coordinator. This team is made up of fire fighters from various fire departments in the county. It is designed to respond to hazardous material incidents to assist local fire departments. The county team has equipment, training, resources and technology far advanced of the Lakeville Fire Department. The will be requested at the scene of any Haz-mat incident deemed beyond the scope of ability of the Lakeville Fire Department by the incident commander. The Livingston County Haz-mat team will be responsible for all determination at any Haz-Mat incident with in THE LAKEVILLE FIRE DISTRICT

Police Personnel:

Livingston County Sheriff's Department, New York State Police, New York State Park Police, and New York State Department of Environmental Conservation. Any or all of these agencies may be dispatched with the Lakeville Fire District and will work with the incident commander. The police agency to be involved will be determined by the geographical area of the hazardous materials incident. In some location more than one of these agencies may be involved. They will perform policing duties on and around the emergency scene. Using the unified command system.

Decontamination Procedures:

Decontamination for any person, due to working the hazardous materials incident or a victim of the hazardous incident, shall go through a decontamination process. These persons will be thoroughly rinsed with mass quantities of water. This water, as well as any clothing and or equipment that has been involved in the hazardous materials incident or in the decontamination process shall be held and treated as hazardous waste until such time as a qualified person gives instruction as to its proper disposal. The Livingston County Haz-Mat Team well handles decontamination at any Haz-Mat incident in the Lakeville Fire District. Any Equipment that needs Decontamination will be sent to a certified Decontamination company.

Post Emergency Response Procedures:

Immediately after every Haz-mat incident a thorough and accurate accounting of all materials, equipment, resources and personnel will occur. All items used, contaminated and or destroyed will be listed and submitted to the responsible party for reimbursement with duplicate lists going to the Livingston County Fire Coordinators office and the NYS Department of Environmental Conservation. All major incidents will be evaluated within seventy-two (72) hours of completion. All agencies involved will be requested to participate in the post event evaluation, results of the evaluation will be make available to all personnel involved in the incident. After all stressful Haz-mat incidents the Livingston County Fire Coordinators Office will be contacted, which will in turn contract, Dr. Grady Brady's Stess Management Group, which is under contract to provide such services to the Livingston County Fire Bureau. These stress management services will then be offered to all personnel and

civilians involved in the incident. If, after any Haz-mat incident, any person involved in said incident should experience any abnormal health symptoms that might have been, as a direct or indirect cause of the Haz-mat response is directed to notify the ranking officer on the scene. If these symptoms occur after they have left the incident they are directed to go immediately to his/her family physician or an emergency room to get symptoms checked. This person has then been directed to notify the chief or the person in charge of the incident of any medical attention that was given.

OTHER EMERGENCY RESPONSE & DISASTER PLANS:

This Hazardous-materials Incident Emergency Response Plan of THE LAKEVILLE FIRE DISTRICT is limited to the scope of the ability and equipment of the Lakeville Fire District.

EMERGENCY RESPONSE PLAN TELEPHONE NUMBERS:

LAKEVILLE FIRE DEPARTMENT	911 OR (716) 243-7100
LIVINGSTON COUNTY SHERIFF'S DEPARTMENT	911 OR (716) 234-7100
LIVINGSTON COUNTY FIRE COORDINATOR	911 OR (716) 234-7160
CHLOREP	(800) 424-9300
CHEMNET	(800) 424-9300
CHEMTREC	(800) 424-9300
NEW YORK STATE POLICE	(716) 243-4876
STRONG MEMORIAL HOSPITAL	(716) 275-2100
SUPERVISOR OF TOWN OF LIVONIA	(716) 346-3654
DEPARTMENT OF ENVIRONMENTAL CONSER.	(716) 226-2466
DEC HOTLINE	(800) 457-7362
UNITED STATES DEC	(000) 263-5784
TIME & TEMPERATURE	(716) 974-1616
LIVINGSTON COUNTY BOARD OF SUPERVISORS	(716) 243-7000
LIVINGSTON COUNTY HEALTH DEPARTMENT	(716) 243-7270
LIVINGSTON COUNTY HIGHWAY DEPARTMENT	(716) 346-3520
NYS OFFICE OF FIRE PREVENTION & CONTROL	(518) 474-6746
U.S. DEPARTMENT OF TRANSPORTATION (SPILLS)	(202) 366-4585
U.S. COAST GUARD 9th DISTRICT (ROCHESTER)	(800) 342-4140
U.S. ENVIRONMENTAL PROTECTION AGENCY	(800) 368-5888
OCCUPATION SAFETY & HEALTH ADMINISTRATION	(000) 684-3891
NATIONAL RESPONSE CENTER	(800) 424-8802
HELICOPTER SERVICE:	
GUTHERIE ONE	(800) 535-0911
MERCY FLIGHT	(800) 743-4375
TOWN OF LIVONIA HIGHWAY SUPERVISOR	(716) 346-6550
EXCAVATION EQUIPMENT:	
C & G EXCAVATING	(716) 346-5884
A & E EXCAVATING	(716) 346-5467
CRATSLEY EXCAVATING	(716) 229-2996

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LOCAL RED CROSS CHAPTER
AMERICAN RED CROSS
LIVONIA CENTRAL SCHOOL

(716) 243-5220

(716) 243-6098

(716) 346-4000

SEE ATTACHED MAPS FOR ROUTES:

Any of these routes may be used in the event of an emergency situation. The route to be used will be based on the location of the hazardous condition, wind direction and the ability of the Lakeville Fire Department to handle the situation using a worst case Scenario.

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